



**REGULAR MEETING OF THE GOVERNING BODY  
RICE, TEXAS**

**Thursday, August 8, 2024**

**6:00 PM**

**Rice City Hall  
305 N. Dallas Street  
Rice, TX 75155**

**“The Rice City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, as authorized by Texas Local Government Code Sections 551.071 (*Consultation with City Attorney*), 551.072 (*Deliberations about Real Property*), 551.073 (*Deliberations about Gifts and Donations*), 551.074 (*Personnel Matters*), 551.073 (*Deliberations about Security Devices*) and 551.086 (*Economic Development*).”**

**AGENDA**

**1. Call to Order**

**City of Rice  
Mission Statement**

The City of Rice will maximize the opportunities for social and economic development while retaining an attractive, sustainable and secure environment for the enjoyment of the residents and visitors. Through unified responsible and professional leadership and partnership with others, the Municipality will strive to improve the quality of life for all.

**2. Roll Call**

- a. Sheila Teague
- b. Rosa Vasquez
- c. Nick White
- d. Donnie P. Fisher
- e. Troy Foremen
- f. Mayor Christi Campbell

3. **Pledge of Allegiance**

**The Pledge of Allegiance to the Flag**

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

4. **Texas Pledge of Allegiance**

**The Pledge of Allegiance to the Texas State Flag**

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

5. **Prayer**

6. **Public Forum**

7. **Alderman Updates**

8. **Reports and Questions**

- a. June 2024 Volunteer Fire Department Report
- b. June 2024 Police Department Report
- c. June 2024 Municipal Court Report
- d. June 2024 Administrative Report
- e. June 2024 EDC Report
- f. June 2024 Mayor's Report

9. **Consent Items**

- a. Discuss and Deliberate the approval of the Minutes for the July 11, 2024 Regular City Council Meeting
- b. Discuss and Deliberate the approval of the Minutes for the July 11, 2024 Workshop Meeting
- c. Discuss and Deliberate approval of the Minutes for the July 24, 2024 Special Council Meeting
- d. Discuss and Deliberate approval of the Minutes for the July 24, 2024 Workshop Meeting

- e. Discuss and Deliberate the approval of the July, 2024 Financial Report

10. **New Business**

- a. Discuss the Fentanyl Awareness Month
- b. Discuss and Deliberate approval of Alana Scott and Gina Wear for the Parks and Recreation Board
- c. Discuss and Deliberate approval of changes to the Permit Fee Schedule
- d. Discuss and Deliberate approval of the contract for Pest Control Services
- e. Discuss and Deliberate adoption of Organization Chart for Police Department
- f. Discuss and Deliberate disposal of Unit 106

11. **Convene to Closed Executive Session**

City Council will go into a Closed Executive Session pursuant to Section 551.074 (Personnel Matters)

- a. Department Heads
  - 1. City Administrator
  - 2. Chief of Police
  - 3. Court Administrator

12. **Reconvene into regular session from Closed Executive Session to take action regarding discussions in the Closed Executive Session.**

- a. Department Heads
  - 1. City Administrator
  - 2. Chief of Police
  - 3. Court Administrator

13. **Motion of Adjourn**

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Rice, Texas, a place readily accessible to the general public at all times, on the \_\_\_\_\_ day of \_\_\_, 2024 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

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Name

Title



7. Aldermen's Updates



**8. Reports/Questions**

- a. June 2024 Volunteer Fire Department Report
- b. June 2024 Police Department Report
- c. June 2024 Municipal Court Report
- d. June 2024 Administrative Report
- e. June 2024 EDC Report
- f. June 2024 Mayor's Report



**Rice Volunteer  
Fire Department**  
P.O. BOX 27 RICE, TX 75155

Rice Volunteer Fire Department had monthly meeting for July 2024.  
Our current membership is 10 active members with a total approximately 23 members.

Rice Volunteer Fire Department responded to 46 calls for service in July 2024.

- Motor vehicle accidents – 7 – 1 Chatfield
- Structure Fire – 1
- Medical Emergency – 14 – 6 Chatfield
- Vehicle Fires – 4 – 2 Chatfield
- Lift Assist -2 – 1 Chatfield
- Landing Zone -2 – 1 Chatfield
- Grass Fires – 7 – 3 Chatfield – 1 Emhouse – 1 Ellis County
- Fire Alarms – 1 Chatfield
- Fire Investigation – 3
- Tree Down -1
- Welfare Concern - 1

Gaylon Taylor  
Fire Chief  
Rice VFD

# POLICE REPORT

## FOR



## RPD

## July 2024



## ARRESTS

7

## CHARGES

Possession of Controlled Substance	3
Possession of Marihuana	2
Tampering with Evidence	2
Unlawful Possession of Firearm	2
Furnish Alcohol to Minors	1
<u>Warrant</u>	<u>2</u>
<b>Total</b>	<b>12</b>

## CRASHES

MVA	6
CMVA	1

Calls For Service: **58**



<b><u>Open Records Requests:</u></b>	<b><u>7</u></b>
<b><u>Municipal Court Cases Filed</u></b>	<b><u>112</u></b>
<b><u>Traffic Stops</u></b>	<b><u>274</u></b>
<b><u>Violations</u></b>	<b><u>431</u></b>
<b><u>Compliments</u></b>	<b><u>1</u></b>
<b><u>Code Enforcement Letters</u></b>	<b><u>1</u></b>

**Updates Regarding PD**

- **July NIBRS Report submitted to DPS**
- **Delivered Meals on Wheels every Thursday**
- **NNO Letters being sent out**

**AUDIT CONDUCTED BY: Chief Charles Parson 8-02-2024**

# OffenseStopCount

*This report does not include voided, test, or deleted records, but does include warnings (if \*ALL\* or WARNINGS is selected in the Stop Result field.*

	274 Stops	431 Violations
	274 Stops	431 Violations
Speeding		111
Changed Lane When Unsafe		1
Expired Drivers License		3
Expired Registration		92
Failed To Signal Turn		2
Defective Head Lamps		2
Defective Stop Lamps		1
Display Fictitious License Plate		8
Display Unclean License Plates		7
Drive While License Invalid		10
Drove Without Lights When Required		1
Fail To Maintain Financial Responsibility		43
Fail To Stop-Designated Point-Stop Sign		2
Failed To Drive In Single Lane		5
Failed To Signal Lane Change		5
Illegal Window Tint		23
Missing License Plate		4
No Drivers License		45
Possession of Drug Paraphernalia		7
Ran Stop Sign		4
Slower Vehicle Failed To Keep To Right		1
Unapproved Lighting		2
Unrestrained Child-Safety Seat Violation		7
Child (4-14) Not Secured By Seat Belt		2
Disregarded Traffic Control Device		6
Driving Wrong Side Of Road		1
Fail To Display Drivers License		2
Following Too Closely		2
Trash & Debris		9



## OffenseStopCount

Defective Tail Lamps	2
Improper Turn	1
Drove Onto Or Off Controlled Access Hwy Where Prohibited	2
Fictitious LP/Reg/Si	1
No Seat Belt - Driver	1
No Seat Belt - Passenger	1
Obstruction Of View	2
Drove Wrong Way On One-Way Roadway	3
Fail To Report Change Of Address Or Name	1
No License Plate Light	8
Open Container	1

# NIBRS Flat File Upload Error Report

Submitting Agency TX1750300 - RICE PD  
Submitting User Charles Parson  
File Name NIBRS REPORT JULY 2024.txt  
Total Incident Count 5  
Valid Incident Count 5  
Invalid Incident Count 0  
Error Rate 0.00%  
File Submission Date 8/2/2024 10:19:00 AM

Type	IdentifyingNumber	Agency	ErrorNumber	ErrorDescription
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City of Rice  
Municipal Court Council Report  
From 7/1/2024 to 7/31/2024

8/1/2024 12:35 PM

**Violations by Type**

Traffic	Penal	City Ordinance	Parking	Other	Total
340	1	9	0	7	357

**Financial**

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$22,779.19	\$17,516.71	\$32,292.03	\$1,092.36	\$1,306.86	\$74,987.15

**Warrants**

Issued	Served	Closed	Total
0	0	46	46

**FTAs/MPTAs**

FTAs	VPTAs	Total
0	0	0

**Dispositions**

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
200	0	44	14	20	278

**Trials & Hearings**

Jury	Bench	Appeal	Total
0	0	1	1

**Omni/Scofflaw/Collection**

Omni	Scofflaw	Collections	Total
0	0	0	0

**July 2024**  
**Administrative Report**

**Municipal Clerk**

Answers door, phone and directs people to right department  
Answers questions on permits  
Take permit applications/enter into Fundview and calls for inspections  
Makes deposits  
Assist with events for the city or EDC

**City Secretary/Finance**

Reconcile checking account  
Types minutes for regular council meeting and workshop  
Daily enter incoming invoices  
Payroll  
Process changes to employees AFLAC, TMRS, TML, Life insurance  
Work with EDC on budget and answer questions, if they have any regarding financial  
Work with City Administrator on Budget  
Attended TML Training (Medical – Open Enrollment)  
Take notes and runs the live feed for Council meetings  
Handles leases for HUB

**Administrative**

Posted agendas for EDC meeting  
Agendas for Council meeting and workshop  
Held a staff meeting  
Meeting with Tom regarding tractor  
Spoke with Francisco Estrada about downtown buildings  
Looked for contract with Rice Water  
Changed phone service from Snap Dial to Spectrum (savings around \$80 a month)  
Worked on budget  
Completed completion letter for TxDOT on Beautification Letter

**Public Works**

**Week of July 1-5**

Set scaffolding up for Soggy Peso repairs  
Rented Sheet rock jack  
Worked for 3 days to find a helper for Soggy Peso repairs  
Buy all materials needed for Soggy Peso repairs  
Mowed around Beautification Project, Farmers Market and Camden Street

Returned Sheet rock jack to Rental Co.  
Showed 1<sup>st</sup> pest control areas to exterminate for bid  
10 bags of asphalt on Sun Rise Circle  
3 Buckets of road base added to Fannin's low spot  
3 Buckets of road base added to Sherman Street  
Put parts back on tractor  
Clean up from 4<sup>th</sup> of July at park  
Mowed Dresden and around Cemetery  
Painted ceiling and cleaned up Soggy Peso

#### **Week of July 8 – 12**

Mowed at Soggy Peso and library  
Mowed Farmers Market and around tower area  
Mowed Beautification Project area  
Changed stained ceiling tile at City Hall  
Took 4<sup>th</sup> of July banner down  
Met with 2 pest control companies and showed around areas to exterminate  
Took Gator to be services at Huffman's  
Alex mowed park  
Installed banner at bank  
Weed eaten around city tower, city hall and compound

#### **Week of July 15 – 19**

Mowed around City Hall, park and Austin Street, soccer field , Farmers Market and in front of Sonic service road, compound, and Sherman Street by Dollar General  
Electrician installed new lights in Soggy Peso  
Graded and added 6 bucket of roadbase on Dresden  
Showed contractors Library and  
Showed Pest control contractors area for bid  
Graded Sherman behind City Hall and added 2 buckets of Roadbase and graded ruts  
Worked on gym to get ready for EDC July 27<sup>th</sup> event

#### **Week of July 22 – 26**

Mowed City Hall and Dallas Street  
Mowed and pulled weeds from Beautification Area  
Changed light inside freezer for food bank  
Cleaning up trash around town

### **Week of July 29 – August 2**

- Bought supplies for tractor shed
- Dug and placed holes for tractor shed
- Mowed across street from City hall
- Mowed park area
- Cleaned compound to build tractor shed
- Mowed area for the shed and laid out shed
- Dug holes and set poles for tractor shed
- Mowed park
- Met pest control person and showed all areas to spray
- Finished mowing park and Beautification Project
- Mowed lots on Austin Street by Railroad tracks
- Unloaded materials for tractor shed

### **Parks and Recreation**

- Planned and prepared for Back to School Bash
- Attended Farmers Market
- Working on plans for Fall Festival
- Received donations for back to school and fall festival
- Ordered school supplies with donations
- Put school supplies in backpacks
- Working on filling the Parks and recreation board

### **Administrator Report**

- Prepared agendas
- Contacted another auditor
- Worked with Developers/builders
- Attended EDC meeting
- Worked on amended map for the Ellis County Special Emergency District
- Working with EDC on grant agreement contract, event for July 27<sup>th</sup>, Budget
- Working on 2024-2025 budget
- Completed Paper work for purchase of tractor
- Attended the EDC event
- Met with Texas Department of State Health Services
- Met with a few families wanting to move to Rice
- Came to HUB for a fire investigation. Was called in about room 6. Light bulb blew and caused a small spark
- Met with architect and school officials on new building
- Held staff meeting
- Continued with performance evaluations



Completed performance evaluations

Researched several older ordinances on roads, water lines, alley closures

Notarized papers for parents with school age kids

Suite #	Lease Renewal date	Lease rate	Current For June 30, 2024	Action Taken	Notes
1	7/1/2024	\$720.00	Y	none	Heaven's Health
2	4/1/2026	\$720.00	Y	none	Bedding to go
3	Fire Department	\$0.00		none	Fire Department Office
4	12/1/2024	\$250.00	Y	none	Pixels
5	New Lease 3/01/26	\$495.00	Y	none	Total Help Care
6	new lease 2/28/29	\$574.00	Y	none	Total Help Care
7	new lease 2/28/29	\$565.00	Y	none	Total Help Care
062-063	7/31/2026	\$235.00	Y	none	Marrero Group
9	7/31/2026	\$465.00	Y	none	Marrero Group
10	7/31/2026	\$465.00	Paid Aug 1	none	Marrero Group
11	5/1/2028	\$465.00	Y	none	Bewell
12	7/31/2026	\$532.00	Y	none	Marrero Group
203 Calhoun				none	Library
205 Calhoun	2/1/2026	\$750.00	Paid Aug 1	Water: \$228.50 Electric: \$113.89	credited \$50 for VFD water
					credited \$80 for VFD Electrical
total monthly payments		\$5,021.00		Note Suite 10 did not pay until 8/1/2024	\$60.00 late charge
Note Soggy Peso paid late due to discussions with City Admin on amount that would be discounted on rent - no late charge					

## JULY 2024 PERMITS ISSUED

Simple Electric	5
911 Addressing	2
Commerical	1
Garage Sale	4
Contractor Registration	1
Business License	1
Business License Renewal	2
Fireworks	1
Health	1





**REGULAR MEETING OF THE GOVERNING BODY  
RICE, TEXAS**

**Thursday, July 11, 2024**

**6:00 PM**

**Rice City Hall**

**305 N. Dallas Street**

**Rice, TX 75155**

**Minutes**

1. **Call to Order: Mayor Christi Campbell called the meeting to order at 6 p.m.**
2. **Roll Call**
  - a. Sheila Teague - Present
  - b. Rosa Vasquez - Present
  - c. Nick White - Present
  - d. Donnie P. Fisher - Absent
  - e. Troy Foremen - Present
  - f. Mayor Christi Campbell - Present
3. **Pledge of Allegiance – By All**
4. **Texas Pledge of Allegiance – By All**
5. **Prayer: By Chief Parsons**
6. **Public Forum**

**Amy Harvell – RISD Superintendent**

Presented the plans for the new Rice Early Childhood Center that will be built by with

planned opening in 2026. The center will house Pre-K and Kindergarten. RISD will be able to pay cash for the building of this center.

Also explained the duties of the RISD Police Officers. Suggestion to have the Mayor and Chief work together to solve the traffic issues surrounding the school zones.

**7. Alderman Updates**

Troy Foreman stated that the Fireworks show was great and parking lot was full.

Rosa thanked PD officers for participating in the Library Reading to the kids' program.

**8. Reports and Questions**

a. June 2024 Volunteer Fire Department Report

Question: Rosa asked what the requirements were to become a VFD member.

Chief Taylor stated that at 14 years of age, a person can become a Jr. VFD member.

A person can become a Regular VFD member at 18 years of age.

Come to the VFD regular meeting on the 4<sup>th</sup> Wednesday at 6 p.m. City Hall Annex.

b. June 2024 Police Department Report

c. June 2024 Municipal Court Report

d. June 2024 Administrative Report

e. June 2024 EDC Report

f. June 2024 Mayor's Report

**9. Consent Items**

a. Discuss and Deliberate the approval of the Minutes for the June 13, 2024, Regular City Council Meeting

Motion to approve the minutes for Regular City Council Meeting for 6/13/24 made by Rosa Vasquez and 2<sup>nd</sup> by Nick White.

Ayes: Rosa Vasquez, Nick White, Sheila Teague, Troy Foreman

Nays: None

Motion Passed

- b. Discuss and Deliberate the approval of the Minutes for the June 27, 2024, Workshop Meeting

Motion to approve the minutes for Workshop Meeting for 6/13/24 made by Sheila Teague and 2<sup>nd</sup> by Rosa Vasquez.

Ayes: Sheila Teague, Rosa Vasquez, Nick White, Troy Foreman

Nays: None

Motion Passed

- c. Discuss and Deliberate the approval of the June 2024 Financial Report.

Motion To approve June 2024 Financial Report made by Rosa Vasquez and 2<sup>nd</sup> by Troy Foreman.

Ayes: Rosa Vasquez, Troy Foreman, Nick White

Nays: Sheila Teague

Motion Passed

Sheila Teague will receive all financial report printed, and all Members of Council will receive in their emailed packet.

#### 10. **New Business**

- a. Discuss and Deliberate approval of the additional language added to the Volunteer Fire Department Agreement.

Motion to approve new language in VFD agreement made by Rosa Vasquez and 2<sup>nd</sup> by Nick White.

Ayes: Rosa Vasquez, Nick White, Sheila Teague, Troy Foreman

Nays: None

Motion Passed

- b. Discuss and Deliberate approval of the Ellis County Emergency Service District.

Motion to Table the matter until we have adequate information on if signing to give consent to ESD without having our citizens be taxed made by Troy Foreman, and 2<sup>nd</sup> by Rosa Vasquez.

Ayes: Troy Foreman, Rosa Vasquez, Sheila Teague, Nick White.

Nays: None

Motion Passed.

- c. Discuss and Deliberate the disposal of the current John Deere tractor

Motion to trade in old tractor toward the new tractor made by Troy Foreman, and

2<sup>nd</sup> by Nick White.

Ayes; Troy Foreman, Nick White.

Nays: Sheila Teague, Rosa Vasquez

Mayor voted Aye to break the tie.

Motion Passed

- d. Discuss and Deliberate approval of the purchase of a new tractor.

Motion to approve purchase of Kubota, by financing made by Nick White, and 2<sup>nd</sup> by Troy Foreman.

Ayes: Nick White, Troy Foreman, Rosa Vasquez.

Nays: Sheila Teague

Motion Passed

- e. Discuss and Deliberate the approval of the board members and officers of the Economic Development Commission.

Motion to approve newly elected Board Member, Sarah Farley. The re-appointment of James Franks and Rolando Chopa to the board. The appointment of Brandi Solomon as President, and Rolando Chopa as Secretary, made by Troy Foreman, and 2<sup>nd</sup> by Nick White.

Ayes: Troy Foreman, Nick White, Sheila Teague, Rosa Vasquez.

Nays: None

Motion Passed

- f. Discuss and Deliberate the approval of the contractor or other options for the repair of the library building.

Motion to Table until new estimate includes roof replacement made by Rosa Vasquez, and 2<sup>nd</sup> by Nick White.

Ayes: Rosa Vasquez, Nick White, Sheila Teague, Troy Foreman

Nays: None

Motion Passed

- g. Discuss and Deliberate Unit 106 which was posted on GovDeals.

Motion to not accept the bid of \$1900.00 from GovDeals made by Nick White, and 2<sup>nd</sup> by Troy Foreman.

Ayes: Nick White, Troy Foreman, Sheila Teague, Rosa Vasquez

Nays None

Motion Passed



- h. Discuss and Deliberate approval of the changes in the Employee Handbook to reflect the change in the organizational chart.

Motion to approve the changes to the Employee Handbook To reflect the changes in the organizational chart made by Troy Foreman, and 2<sup>nd</sup> By Rosa Vasquez.

Ayes: Troy Foreman, Rosa Vasquez, Sheila Teague, Nick Whites

Nays None

Motion Passed

**11. Motion of Adjourn**

Motion to adjourn at 8:10 p.m. made by Nick White and 2<sup>nd</sup> by Troy Foreman.

Ayes: Nick White, Troy Foreman, Sheila Teague, Rosa Vasquez

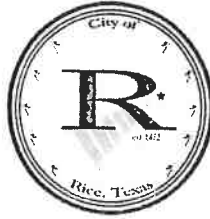
Nays None

Motion Passed

Attest:

\_\_\_\_\_ Date \_\_\_\_\_

Sharon Watkins, City Secretary/ Finance Clerk



**WORKSHOP OF THE GOVERNING BODY  
RICE, TEXAS**

**Thursday, July 11, 2024**

**7:30 PM**

**Rice City Hall  
305 N. Dallas Street  
Rice, TX 75155**

**Minutes**

**1. Roll Call:**

**Present: Sheila Teague, Troy Foreman, Nick White, Rosa Vasquez, Mayor**

**Christi Campbell**

**Absent: Donnie P. Fisher**

**Motion to forego formality items 2 ,3 and 4 made by Nick White and 2<sup>nd</sup> By**

**Rosa Vasquez.**

**Ayes: Nick White, Rosa Vasquez, Sheila Teague, Troy Foreman**

**Nays: None**

**Motion Passed**

**2. Pledge of Allegiance**

**3. Prayer**

**4. Public Forum - None**

**5. 2024-2025 Budget**

**a. Revenue**

**Reviewed and discussed all Revenue items.**

**b. Administrative Department**

Reviewed discussed all Administration expenses.

6. **Adjourn**

Motion to adjourn at 9:56 p.m. made by Troy Foreman and 2<sup>nd</sup> by Nick White.

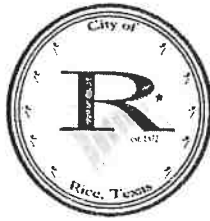
Ayes: Troy Foreman, Nick White, Sheila Teague, Rosa Vasquez

Motion Passed.

Attest:

\_\_\_\_\_ Date \_\_\_\_\_

Sharon Watkins, City Secretary/ Finance Clerk



**SPECIAL MEETING OF THE GOVERNING BODY  
RICE, TEXAS**

**Wednesday, July 24, 2024**

**6:00 PM**

**Rice City Hall  
305 N. Dallas Street  
Rice, TX 75155**

**MINUTES**

1. **Call to Order: Meeting called to order by Mayor Christi Campbell at 6 p.m.**
2. **Roll Call**
  - a. Sheila Teague: Present
  - b. Rosa Vasquez: Present
  - c. Nick White: Present
  - d. Donnie P. Fisher: Present
  - e. Troy Foremen: Present
  - f. Mayor Christi Campbell: Present
3. **Pledge of Allegiance: By All**
4. **Texas Pledge of Allegiance: By All**
5. **Prayer: By Donnie P. Fisher**
6. **Public Forum: None**
7. **New Business**
  - a. Discuss and Deliberate a Resolution to approve or a Resolution to deny the City's consent to a petition requesting the creation of Ellis County Emergency Services District No. 11 with boundaries identified in the petition.  
Ryan Brown Present for Alma Fire Department.

Motion to deny resolution as presented made by Troy Foreman and 2<sup>nd</sup> by Nick White.

Ayes: Troy Foreman, Nick White, Donnie P. Fisher, Sheila Teague, Rosa Vasquez

Nays: None

Motion Passed

- b. Discuss and Deliberate a Resolution supporting the creation of Ellis County Emergency Services District No. 11 as presented in the revised map, Exhibit A.

Motion to approve item 7b as presented with a revised map made by Troy Foreman and 2<sup>nd</sup> By Donnie P. Fisher

Ayes: Troy Foreman, Donnie P. Fisher, Sheila Teague, Nick White, Rosa Vasquez.

Nays: None

Motion Passed

- c. Discuss and Deliberate bids for exterminators for City of Rice's property, park and structures.

Motion To table until next meeting on August 8, 2024, made by Donnie P. Fisher and 2<sup>nd</sup> by Nick White.

Ayes: Donnie P. Fisher, Nick White, Sheila Teague, Rosa Vasquez, Troy Foreman.

Nays: None

Motion Passed

- d. Discuss and Deliberate the approval of the contractor or other options for the repair of the library building.

Motion to accept the bid from MKM at \$10,500.00 made by Donnie P. Fisher, 2<sup>nd</sup> by Troy Foreman

Ayes: Donnie P. Fisher, Troy Foreman, Nick White, Rosa Vasquez, Sheila Teague

Nays: None

Motion Passed

- e. Discuss and Deliberate tractor(s)

Motion to Pay Cash in the amount of \$53,369.74 for the Kubota Tractor to Central Kubota made by Troy Foreman, 2<sup>nd</sup> by Nick White.

Ayes: Troy Foreman, Nick White, Donnie P. Fisher, Sheila Teague, Rosa Vasquez

Nays: None

Motion Passed

8. **Motion of Adjourn:**

Motion to Adjourn at 7:42 p.m. made by Donnie P. Fisher, 2<sup>nd</sup> by Troy Foreman.

Ayes: Donnie P. Fisher, Troy Foreman, Nick White, Rosa Vasquez, Sheila Teague

Nays: None

Motion Passed

Attest:

\_\_\_\_\_ Date \_\_\_\_\_

Sharon Watkins, City Secretary/ Finance Clerk



**WORKSHOP OF THE GOVERNING BODY  
RICE, TEXAS**

**Wednesday, July 24, 2024**

**6:30 PM**

**Rice City Hall  
305 N. Dallas Street  
Rice, TX 75155**

**AGENDA**

1. **Roll Call: Mayor Christi Campbell called Workshop to order at 7:32 p.m.**  
**Present: Sheila Teague, Rosa Vasquez, Nick White, Donnie P. Fisher, Troy Foreman, Mayor Christi Campbell**  
**Motion to Forgo Items 2, 3, and 4 made by Donnie P. Fisher, 2<sup>nd</sup> by Troy Foreman.**  
**Ayes: Donnie P. Fisher, Troy Foreman, Nick White, Rosa Vasquez, and Sheila Teague**  
**Nays: None**  
**Motion Passed**
2. **Pledge of Allegiance**
3. **Prayer**
4. **Public Forum: None**
5. **Discuss 2024-2025 all departments**  
**100-20 Municipal Court**  
**100-30 Municipal Buildings**  
**100-32 City Hall Annex**  
**100-40 Parks and Recreation**  
**100-50 Police Department**  
**100-60 Street Fund**

**Discussed Sections 100-20 through section 100-60.**

**Will complete the rest of the sections on the next workshop date of August 7, 2024.**

**100-70      Community Support (Library)  
100-72      Planning and Zoning  
202         Court Technology Fund  
203         Court Security Fund**

**204         Court Fines/Local Truancy and Prevention Diversion Fund  
205         Court Fines/Municipal Jury Fund  
206         Court Fines Time Payment Reimbursement Fund  
207         Court Reserves  
240         Donations  
240-40      Donations Park and Recreation  
240-80      Donations Library  
260         Street Maintenance Fund  
950-10      Rice EDC**

**6. Adjourn**

Motion to Adjourn made by Donnie P. Fisher at 9:15 p.m. and 2<sup>nd</sup> by Nick White.

Ayes: Donnie P. Fisher, Nick White, Troy Foreman, Rosa Vasquez, Sheila Teague

Nays: None

Motion Passed

Attest:

\_\_\_\_\_ Date \_\_\_\_\_

Sharon Watkins, City Secretary/ Finance Clerk



Summary

City of Rice  
Bank Reconciliation Report Summary  
7/1/2024 to 7/31/2024  
FSB Consolidated Cash Checking 999-1000 Consolidated Cash Checking

Statement Beginning Balance	459916.53	Statement Ending Balance
Cleared Balance	116544.27	
	<u>-173554.93</u>	
	402905.87	Adjusted GL Balance
	0	0
	0	0
	<u>0</u>	
Statement Ending Balance	402905.87	GL Ending Balance
	0	0
	<b>Remaining To Clear</b>	<b>0</b>

City of Rice  
 Financial Statement  
 As of July 31, 2024

100 - General Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>							
Sales & Property Taxes	22,768.85	33,125.00	(10,356.15)	499,746.52	600,000.00	83.29%	100,253.48
Interest Income	0.00	106.65	(106.65)	11.36	2,500.00	0.45%	2,488.64
Business & Franchise	1,785.22	816.00	969.22	57,518.68	60,000.00	95.86%	2,481.32
Leases & Rents	5,576.00	5,360.00	216.00	60,782.20	53,600.00	113.40%	(7,182.20)
Other Revenue Sources	5,707.72	5,833.00	(125.28)	32,037.87	42,000.00	76.28%	9,962.13
Licenses & Permits	3,076.00	2,400.00	676.00	21,354.57	30,000.00	71.18%	8,645.43
Fines & Fees	39,606.12	25,159.00	14,447.12	327,098.93	305,000.00	107.25%	(22,098.93)
Court Revenues	8,148.55	6,629.50	1,519.05	70,921.74	72,000.00	98.50%	1,078.26
Checking Account Carry Forward Year End	0.00	16,660.00	(16,660.00)	0.00	200,000.00	0.00%	200,000.00
Revenue Totals	86,668.46	96,089.15	(9,420.69)	1,069,471.87	1,365,100.00	78.34%	295,628.13
<b>Expense Summary</b>							
Personnel/Payroll	59,056.81	61,571.22	(2,514.41)	597,148.79	782,785.91	76.29%	185,637.12
Office & Supplies	2,426.42	2,788.17	(361.75)	24,055.31	39,450.00	60.98%	15,394.69
Operating Expense	19,590.94	12,584.24	7,006.70	102,832.80	140,350.00	73.27%	37,517.20
Legal & Professional Fees	17,864.86	6,548.08	11,316.78	73,971.45	79,500.00	93.05%	5,528.55
Insurance Expense	1,581.07	1,457.89	123.18	15,810.50	17,500.00	90.35%	1,689.50
Community Programs & Donations	1.36	562.35	(560.99)	6,424.17	16,750.00	38.35%	10,325.83
Other Expenses	2,230.00	2,083.17	146.83	9,891.25	25,000.00	39.57%	15,108.75
Court Expense	68.00	24.99	43.01	68.00	300.00	22.67%	232.00
Repairs & Maintenance	10,110.17	3,924.11	6,186.06	39,851.99	65,501.66	60.84%	25,649.67
Interest Expense	0.00	83.33	(83.33)	97.88	1,000.00	9.79%	902.12
Capital	53,369.74	14,499.20	38,870.54	87,834.54	175,000.00	50.19%	87,165.46
Police Animal Control Expense	33.56	58.32	(24.76)	227.87	2,200.00	10.36%	1,972.13
Expense Totals	166,332.93	106,185.07	60,147.86	958,214.55	1,345,337.57	71.22%	387,123.02

City of Rice  
Financial Statement  
As of July 31, 2024

100 - General Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Sales &amp; Property Taxes</b>							
100-4010 Ad Valorem Current	4,883.24	9,625.00	(4,741.76)	336,996.86	350,000.00	96.28%	13,003.14
100-4020 Ad Valorem Delinquent	551.43	250.00	301.43	4,529.95	5,000.00	90.60%	470.05
100-4130 Sales Tax Revenue	17,334.18	17,000.00	334.18	158,219.71	170,000.00	93.07%	11,780.29
100-4132 4B Economic Development Sales	0.00	3,750.00	(3,750.00)	0.00	45,000.00	0.00%	45,000.00
100-6572 Special General Fund Sales Tax	0.00	2,500.00	(2,500.00)	0.00	30,000.00	0.00%	30,000.00
Sales & Property Taxes Totals	22,768.85	33,125.00	(10,356.15)	499,746.52	600,000.00	83.29%	100,253.48
<b>Interest Income</b>							
100-4012 Ad Valorem Pent and Int	0.00	65.00	(65.00)	0.00	2,000.00	0.00%	2,000.00
100-4185 Interest Income	0.00	41.65	(41.65)	11.36	500.00	2.27%	488.64
Interest Income Totals	0.00	106.65	(106.65)	11.36	2,500.00	0.45%	2,488.64
<b>Business &amp; Franchise</b>							
100-4140 Franchise Fee	1,785.22	816.00	969.22	57,518.68	60,000.00	95.86%	2,481.32
Business & Franchise Totals	1,785.22	816.00	969.22	57,518.68	60,000.00	95.86%	2,481.32
<b>Leases &amp; Rents</b>							
100-4143 Communications Tower Rental	400.00	300.00	100.00	4,000.00	3,600.00	111.11%	(400.00)
100-4144 Office Lease - City Hall Annex	5,176.00	5,060.00	116.00	48,383.01	50,000.00	96.77%	1,616.99
100-4144 Office Lease - 20th Century Club	0.00	0.00	0.00	8,399.19	0.00	0.00%	(8,399.19)
Leases & Rents Totals	5,576.00	5,360.00	216.00	60,782.20	53,600.00	113.40%	(7,182.20)
<b>Other Revenue Sources</b>							
100-4190 Other Income	36.25	1,000.00	(963.75)	12,028.22	10,000.00	120.28%	(2,028.22)
100-4391 Prompt Pay State Fee Discount	4,685.43	3,000.00	1,685.43	4,041.36	12,000.00	33.68%	7,958.64
100-4902 Park Revenue	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
100-4902 Park Revenue	986.04	833.00	153.04	15,968.29	10,000.00	159.68%	(5,968.29)

City of Rice  
Financial Statement  
As of July 31, 2024

100 - General Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Other Revenue Sources</b>							
100-4912 Recreation Center Rents & Fees	0.00	1,000.00	(1,000.00)	0.00	10,000.00	0.00%	10,000.00
Other Revenue Sources Totals	5,707.72	5,833.00	(125.28)	32,037.87	42,000.00	76.28%	9,962.13
<b>Licenses &amp; Permits</b>							
100-4200 Permits and Licencing	776.00	2,400.00	(1,624.00)	11,411.78	30,000.00	38.04%	18,588.22
100-4202 Inspections	2,300.00	0.00	2,300.00	9,942.79	0.00	0.00%	(9,942.79)
Licenses & Permits Totals	3,076.00	2,400.00	676.00	21,354.57	30,000.00	71.18%	8,645.43
<b>Fines &amp; Fees</b>							
100-4343 Special Expense Fee	7,314.09	4,000.00	3,314.09	61,583.47	50,000.00	123.17%	(11,583.47)
100-4353 6701d fines	28,176.67	19,159.00	9,017.67	241,565.14	230,000.00	105.03%	(11,565.14)
100-4363 Other Fines	4,115.36	2,000.00	2,115.36	23,950.32	25,000.00	95.80%	1,049.68
Fines & Fees Totals	39,606.12	25,159.00	14,447.12	327,098.93	305,000.00	107.25%	(22,098.93)
<b>Court Revenues</b>							
100-4373 Court Fees	4,423.42	2,880.00	1,543.42	35,524.88	32,000.00	111.02%	(3,524.88)
100-4383 Warrant Fees	2,289.63	2,500.00	(210.37)	20,563.72	25,000.00	82.25%	4,436.28
100-4385 Court Collections Revenue	1,435.50	1,249.50	186.00	14,833.14	15,000.00	98.89%	166.86
Court Revenues Totals	8,148.55	6,629.50	1,519.05	70,921.74	72,000.00	98.50%	1,078.26
<b>Checking Account Carry Forward Year End Estimated Balance</b>							
100-8000 Checking Account Carry Forward	0.00	16,660.00	(16,660.00)	0.00	200,000.00	0.00%	200,000.00
Checking Account Carry Forward Year End Estimated Balance Totals	0.00	16,660.00	(16,660.00)	0.00	200,000.00	0.00%	200,000.00
Revenue Totals	86,668.46	96,089.15	(9,420.69)	1,069,471.87	1,365,100.00	78.34%	295,628.13

# City of Rice Financial Statement As of July 31, 2024

<b>100 - General Fund General Administration</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Community Programs & Donations	1.36	333.20	(331.84)	2,489.73	4,000.00	62.24%	1,510.27
Insurance Expense	212.67	208.25	4.42	2,126.64	2,500.00	85.07%	373.36
Legal & Professional Fees	585.67	1,761.93	(1,176.26)	13,025.70	21,400.00	60.87%	8,374.30
Office & Supplies	263.91	334.96	(71.05)	2,422.80	3,700.00	65.48%	1,277.20
Operating Expense	6,991.49	5,382.34	1,609.15	30,679.84	47,800.00	64.18%	17,120.16
Other Expenses	1,600.00	1,666.67	(66.67)	1,600.00	20,000.00	8.00%	18,400.00
Personnel/Payroll	12,175.12	13,084.80	(909.68)	128,428.59	165,044.00	77.81%	36,615.41
<b>General Administration Totals</b>	<b>21,830.22</b>	<b>22,772.15</b>	<b>(941.93)</b>	<b>180,773.30</b>	<b>264,444.00</b>	<b>68.36%</b>	<b>83,670.70</b>

<b>100 - General Fund Municipal Court</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Community Programs & Donations	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
Court Expense	68.00	24.99	43.01	68.00	300.00	22.67%	232.00
Insurance Expense	10.92	83.30	(72.38)	109.20	1,000.00	10.92%	890.80
Legal & Professional Fees	2,550.31	2,165.80	384.51	19,553.00	26,000.00	75.20%	6,447.00
Office & Supplies	88.96	316.54	(227.58)	3,408.30	3,800.00	89.69%	391.70
Operating Expense	524.66	1,320.81	(796.15)	2,071.74	15,850.00	13.07%	13,778.26
Personnel/Payroll	8,628.50	8,383.79	244.71	90,337.32	106,644.13	84.71%	16,306.81
<b>Municipal Court Totals</b>	<b>11,871.35</b>	<b>12,357.73</b>	<b>(486.38)</b>	<b>115,547.56</b>	<b>154,344.13</b>	<b>74.86%</b>	<b>38,796.57</b>

<b>100 - General Fund Municipal Buildings</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Insurance Expense	374.56	333.20	41.36	3,745.60	4,000.00	93.64%	254.40
Legal & Professional Fees	480.00	291.55	188.45	2,240.00	3,500.00	64.00%	1,260.00
Office & Supplies	0.00	166.60	(166.60)	515.99	2,000.00	25.80%	1,484.01

# City of Rice Financial Statement As of July 31, 2024

Operating Expense	7,112.40	3,650.15	3,462.25	45,128.86	45,000.00	100.29%	(128.86)
Repairs & Maintenance	2,190.47	166.60	2,023.87	6,454.29	12,000.00	53.79%	5,545.71
<b>Municipal Buildings Totals</b>	<b>10,157.43</b>	<b>4,608.10</b>	<b>5,549.33</b>	<b>58,084.74</b>	<b>66,500.00</b>	<b>87.35%</b>	<b>8,415.26</b>

<b>100 - General Fund City Hall Annex</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Legal & Professional Fees	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
Operating Expense	530.29	599.80	(69.51)	3,060.03	7,200.00	42.50%	4,139.97
Repairs & Maintenance	6,002.60	958.56	5,044.04	8,149.36	10,901.66	74.75%	2,752.30
<b>City Hall Annex Totals</b>	<b>6,532.89</b>	<b>1,608.36</b>	<b>4,924.53</b>	<b>11,209.39</b>	<b>18,701.66</b>	<b>59.94%</b>	<b>7,492.27</b>

<b>100 - General Fund Parks and Recreation</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	416.50	(416.50)	96.97	5,000.00	1.94%	4,903.03
Community Programs & Donations	0.00	0.00	0.00	3,786.96	10,000.00	37.87%	6,213.04
Insurance Expense	43.53	124.80	(81.27)	435.30	1,500.00	29.02%	1,064.70
Interest Expense	0.00	83.33	(83.33)	97.88	1,000.00	9.79%	902.12
Legal & Professional Fees	0.00	166.60	(166.60)	1,280.00	2,000.00	64.00%	720.00
Office & Supplies	0.00	108.32	(108.32)	389.63	6,950.00	5.61%	6,560.37
Operating Expense	2,812.01	839.70	1,972.31	12,720.70	15,250.00	83.41%	2,529.30
Other Expenses	630.00	416.50	213.50	8,291.25	5,000.00	165.83%	(3,291.25)
Personnel/Payroll	1,916.68	2,076.51	(159.83)	17,171.34	26,882.35	63.88%	9,711.01
Repairs & Maintenance	27.77	291.57	(263.80)	3,585.91	11,000.00	32.60%	7,414.09
<b>Parks and Recreation Totals</b>	<b>5,429.99</b>	<b>4,523.83</b>	<b>906.16</b>	<b>47,855.94</b>	<b>84,582.35</b>	<b>56.58%</b>	<b>36,726.41</b>

<b>100 - General Fund Police</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
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# City of Rice Financial Statement As of July 31, 2024

Capital	0.00	1,332.80	(1,332.80)	10,262.72	16,000.00	64.14%	5,737.28
Community Programs & Donations	0.00	41.65	(41.65)	147.48	500.00	29.50%	352.52
Insurance Expense	879.60	541.67	337.93	8,796.00	6,500.00	135.32%	(2,296.00)
Legal & Professional Fees	1,250.00	749.70	500.30	8,558.00	9,000.00	95.09%	442.00
Office & Supplies	1,626.32	1,566.04	60.28	14,142.66	18,800.00	75.23%	4,657.34
Operating Expense	1,620.09	699.77	920.32	9,121.63	8,400.00	108.59%	(721.63)
Personnel/Payroll	31,754.23	32,835.78	(1,081.55)	316,778.33	417,597.19	75.86%	100,818.86
Police Animal Control Expense	33.56	58.32	(24.76)	227.87	2,200.00	10.36%	1,972.13
Repairs & Maintenance	1,702.21	1,207.87	494.34	9,805.82	14,500.00	67.63%	4,694.18
<b>Police Totals</b>	<b>38,866.01</b>	<b>39,033.60</b>	<b>(167.59)</b>	<b>377,840.51</b>	<b>493,497.19</b>	<b>76.56%</b>	<b>115,656.68</b>

<b>100 - General Fund Street</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	53,369.74	12,666.60	40,703.14	77,328.34	152,000.00	50.87%	74,671.66
Insurance Expense	59.79	166.67	(106.88)	597.76	2,000.00	29.89%	1,402.24
Legal & Professional Fees	40.50	0.00	40.50	40.50	0.00	0.00%	(40.50)
Office & Supplies	447.23	291.55	155.68	3,083.02	3,500.00	88.09%	416.98
Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Personnel/Payroll	4,582.28	5,190.34	(608.06)	44,433.21	65,618.24	67.71%	21,185.03
Repairs & Maintenance	187.12	1,299.51	(1,112.39)	11,856.61	17,100.00	69.34%	5,243.39
<b>Street Totals</b>	<b>58,686.66</b>	<b>19,614.67</b>	<b>39,071.99</b>	<b>137,339.44</b>	<b>240,218.24</b>	<b>57.17%</b>	<b>102,878.80</b>

<b>100 - General Fund Community Support</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	83.30	(83.30)	146.51	2,000.00	7.33%	1,853.49
Community Programs & Donations	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
Legal & Professional Fees	0.00	12.50	(12.50)	0.00	500.00	0.00%	500.00
Office & Supplies	0.00	4.16	(4.16)	17.99	450.00	4.00%	432.01

City of Rice  
 Financial Statement  
 As of July 31, 2024

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Operating Expense	0.00	29.17	(29.17)	0.00	350.00	0.00%	350.00
<b>Community Support Totals</b>	0.00	254.13	(254.13)	164.50	4,800.00	3.43%	4,635.50

100 - General Fund Planning & Zoning	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Legal & Professional Fees	12,958.38	1,350.00	11,608.38	29,274.25	16,500.00	177.42%	(12,774.25)
Office & Supplies	0.00	0.00	0.00	74.92	250.00	29.97%	175.08
Operating Expense	0.00	62.50	(62.50)	50.00	500.00	10.00%	450.00
Personnel/Payroll	0.00	0.00	0.00	0.00	1,000.00	0.00%	1,000.00
<b>Planning &amp; Zoning Totals</b>	12,958.38	1,412.50	11,545.88	29,399.17	18,250.00	161.09%	(11,149.17)
<b>Expense Total</b>	166,332.93	106,185.07	60,147.86	958,214.55	1,345,337.57	71.22%	387,123.02





## A Proclamation by the City of Rice in Recognition of National Fentanyl Prevention & Awareness Day

**WHEREAS**, the health and public safety of Texans is endangered by the smuggling of Fentanyl and other opioids across the southern boarder; and

**WHEREAS**, illicit Fentanyl is manufactured in Chinese Communist Party-affiliated labs and distributed to Mexican drug cartels, who manufacture counterfeit prescription and recreational drugs laced with Fentanyl for sale in the United States; and

**WHEREAS**, at 50 to 100 times the potency of morphine, a dost of Fentanyl as small as 2 mg – the size of a snowflake – can shutdowns a person’s respiratory and neurological functions within seconds, leading to rapid death without critical intervention; and

**WHEREAS**, since 2020, more than 200,000 Americans have died from drug overdoses, a sharp increase about typical levels, while Fentanyl poisoning has surpassed suicide and auto accidents as the leading cause of death among young Americans aged 18-45; and

**WHEREAS**, Facing Fentanyl, a non-profit assembly of illicit opioid awareness groups, hosts “National Fentanyl Prevention & Awareness Day” on August 21<sup>st</sup> to memorialize those who have died from Fentanyl poisoning and to educate the public about the risks, symptoms, and cures for Fentanyl poisoning; and

**WHEREAS**, the City of Rice, Texas is committed to raising awareness of the dangers of Fentanyl poisoning and combating the proliferation of deadly illicit drugs in Texas.

**NOW THEREFORE, BE IT PROCLAIMED** that we, the City Council of Rice, Texas, recognize August 21, 2024 as National Fentanyl Prevention & Awareness Day in Rice, Texas.

In witness thereof, signed the 8<sup>th</sup> of August 2024

---

Christi Campbell, Mayor

\_\_\_\_\_  
Troy Foreman, Mayor Pro-Tem

\_\_\_\_\_  
Sheila Teague, Alderman

\_\_\_\_\_  
Rosa Vasquez, Alderman

\_\_\_\_\_  
Nick White, Alderman

\_\_\_\_\_  
Donnie P. Fisher, Alderman

ATTEST: \_\_\_\_\_  
Sharon Watson, City Secretary/Finance Clerk



**10 b Discuss and Deliberate approval of Alana Scott and Gina Wear to Parks and Recreation Board**



THIS INFORMATION IS A PUBLIC RECORD.

### CITY OF RICE APPLICATION FOR BOARDS AND COMMISSIONS

If you are interested in applying for a position, please indicate the Boards and/or Commissions.

NOTE: YOUTH ADVISORS ARE FOR STUDENTS IN GRADES SEVEN THROUGH TWELVE AND ARE NOT ELIGIBLE FOR OTHER BOARD

- BOARD OF ADJUSTMENTS
- PLANNING AND ZONING COMMISSION
- ECONOMIC DEVELOPMENT COMMISSION
- YOUTH ADVISORY BOARD
- PARKS AND RECREATION BOARD

If asked to serve on a different board than you indicated, would you be interested? Y N

PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION CLEARLY

Scott, Alava  
Last Name First Name

651 NE CR 1031 75155 (361)549-1189  
Home Address Zip Code Phone Number

Resident of City for 1 years? Qualified voter in the City of Rice? Y  N

If applying for Youth Advisor indicate grade for 2023-2024. \_\_\_\_\_

Email Address: alava.scott13@gmail.com

List any experience that qualifies you to serve in the position sought. Worked w/ Nueces County Parks Dept. for 21 years. Developed plans / expansions / grants / ran 2 campgrounds / 2 piers / rental facility.

Have you ever served as a member of any Rice boards/commissions/committees? Y  N  
If yes, specify which one and the approximate dates of service. \_\_\_\_\_

Have you attended one or more meetings of the board/commission for which you have applied?  
Y  N

List any civic or community activities in which you have been involved. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any business or personal relationship with the City of Rice that would affect your ability to have impartial judgement in City matters? Y  N  
If yes, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List your educational background. Certified Public Manager  
\_\_\_\_\_  
\_\_\_\_\_

What is your current place of employment or business affiliation? Please indicate if you are self-employed or not employed.) Retired  
\_\_\_\_\_  
\_\_\_\_\_

PLANNING AND ZONING OR BOARD OF ADJUSTMENT APPLICANTS – Please answer the following:

Do you have working knowledge in any of the following areas:

- |  |  |
|--|--|
| <input type="checkbox"/> Real Estate/Development             | <input type="checkbox"/> Business Development        |
| <input type="checkbox"/> Land Use Concepts and Master Plan   | <input type="checkbox"/> Law/Contract Administration |
| <input type="checkbox"/> Manufacturing/Industrial Operations |  |

ECONOMIC DEVELOPMENT COMMISSION APPLICANTS – Please answer the following areas:

Do You have working knowledge in any of the following areas:

- |  |  |
|--|--|
| <input type="checkbox"/> Real Estate/Development             | <input type="checkbox"/> Banking/Finance             |
| <input type="checkbox"/> Business Management                 | <input type="checkbox"/> Promotion/Marketing         |
| <input type="checkbox"/> Manufacturing/Industrial Operations | <input type="checkbox"/> Law/Contract Administration |

THIS APPLICATION IS THE ONLY INFORMATION CONSIDERED FOR APPOINTMENTS BY THE CITY COUNCIL. PLEASE DO NOT SEND RESUMES, BUSINESS CARDS, PHOTOGRAPHS OR LETTERS OF RECOMMENDATION.

Please call 903-326-7500 for more information about the City's boards and/or commissions.

**NOTE: APPLICATION MUST BE SIGNED BELOW BY APPLICANT.**

STATEMENT OF INTENT: "If appointed, I agree to serve on the Board/Commission for which I have applied. I do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or

promised to contribute any money or thing of value, or promised any public office or employment as a reward to secure my appointment or confirmation, so help me God."

7/20/24  
Date

  
Signature

Return to: City Administrator  
PO Box 97  
Rice, TX 75155  
vfisher@ricetx.gov



THIS INFORMATION IS A PUBLIC RECORD.

### CITY OF RICE APPLICATION FOR BOARDS AND COMMISSIONS

If you are interested in applying for a position, please indicate the Boards and/or Commissions.

**NOTE: YOUTH ADVISORS ARE FOR STUDENTS IN GRADES SEVEN THROUGH TWELVE AND ARE NOT ELIGIBLE FOR OTHER BOARD**

- |  |  |
|--|--|
| <input type="checkbox"/> BOARD OF ADJUSTMENTS            | <input type="checkbox"/> YOUTH ADVISORY BOARD                  |
| <input type="checkbox"/> PLANNING AND ZONING COMMISSION  | <input checked="" type="checkbox"/> PARKS AND RECREATION BOARD |
| <input type="checkbox"/> ECONOMIC DEVELOPMENT COMMISSION | <input type="checkbox"/> CITY COUNCIL                          |

If asked to serve on a different board than you indicated, would you be interested? Y N

**PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION CLEARLY**

Wear Gina

Last Name

First Name

PO Box 104, 404 S. DALLAS 75201-1069

Home Address

Zip Code

Phone Number

Resident of City for 47 years?

Qualified voter in the City of Rice?  Y  N

If applying for Youth Advisor indicate grade for 2023-2024. \_\_\_\_\_

Email Address:

gjjgg pd@aol.com

List any experience that qualifies you to serve in the position sought.

original committee fund raising to purchase 20 acres. Pocket park installation, requiring equipment.

Have you ever served as a member of any Rice boards/commissions/committees? Y  N

If yes, specify which one and the approximate dates of service. \_\_\_\_\_

Have you attended one or more meetings of the board/commission for which you have applied?

Y  N

List any civic or community activities in which you have been involved. \_\_\_\_\_

Do you have any business or personal relationship with the City of Rice that would affect your ability to have impartial judgement in City matters? Y  N

If yes, please explain \_\_\_\_\_

List your educational background. \_\_\_\_\_

'Schooled'

What is your current place of employment or business affiliation? Please indicate if you are self-employed or not employed.) \_\_\_\_\_

RETIRED

PLANNING AND ZONING OR BOARD OF ADJUSTMENT APPLICANTS – Please answer the following:

Do you have working knowledge in any of the following areas:

- |  |  |
|--|--|
| <input type="checkbox"/> Real Estate/Development             | <input type="checkbox"/> Business Development        |
| <input type="checkbox"/> Land Use Concepts and Master Plan   | <input type="checkbox"/> Law/Contract Administration |
| <input type="checkbox"/> Manufacturing/Industrial Operations |  |

ECONOMIC DEVELOPMENT COMMISSION APPLICANTS – Please answer the following areas:

Do You have working knowledge in any of the following areas:

- |  |  |
|--|--|
| <input type="checkbox"/> Real Estate/Development             | <input type="checkbox"/> Banking/Finance             |
| <input type="checkbox"/> Business Management                 | <input type="checkbox"/> Promotion/Marketing         |
| <input type="checkbox"/> Manufacturing/Industrial Operations | <input type="checkbox"/> Law/Contract Administration |

THIS APPLICATION IS THE ONLY INFORMATION CONSIDERED FOR APPOINTMENTS BY THE CITY COUNCIL. PLEASE DO NOT SEND RESUMES, BUSINESS CARDS, PHOTOGRAPHS OR LETTERS OF RECOMMENDATION.

Please call 903-326-7500 for more information about the City's boards and/or commissions.

Applicants may be requested to appear at a council meeting to go over completed application.



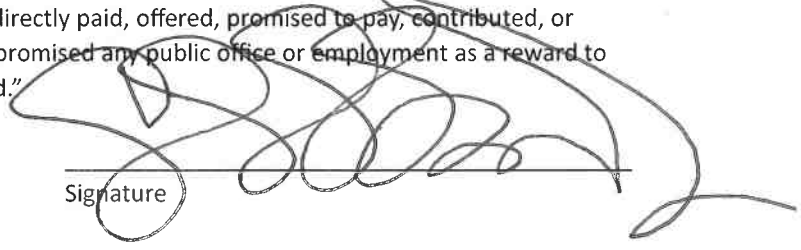
**NOTE: APPLICATION MUST BE SIGNED BELOW BY APPLICANT.**

STATEMENT OF INTENT: "If appointed, I agree to serve on the Board/Commission for which I have applied. I do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment as a reward to secure my appointment or confirmation, so help me God."

Date

7 / 30 / 24

Signature

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and difficult to decipher.

Return to: City Administrator  
PO Box 97  
Rice, TX 75155  
vfisher@ricetx.gov



**10 c Discuss and Deliberate approval of fee changes for permitting.**

**ORDINANCE NO. 525-Amendment**

**AN ORDINANCE OF THE CITY OF RICE, TEXAS AMENDING ORDINANCE 525 FEE APPENDIX TO THE CODE OF ORDINANCES RELATIVE TO SCHEDULE III BUILDING, DEVELOPMENT & ZONING FEES, MISCELLANEOUS FEES, ANIMAL CONTROL FEES AND BUSINESS-RELATED FEES; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Rice, Texas is a Type A General Law City; and

**WHEREAS**, the City Council of the City of Rice desires to adopt and establish certain fees for services to set forth in the Fee Appendix to the Code of Ordinances, adopted and established by separate ordinance relative to the specific topics referenced herein; and

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICE, NAVARRO COUNTY, TEXAS, AS FOLLOWS:**

**SECTION 1.** All the above premises are hereby found to be true and correct legislative findings of the City and are hereby approved and incorporated herein into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The Fee Appendix of the City of Rice Code of Ordinances is hereby amended to add to table as set forth in Exhibit "A," attached hereto and incorporated herein for all purposes.

**SECTION 3.** The Fee Appendix, as amended shall apply to all services provided to residential and commercial users within the corporate limits and extraterritorial jurisdiction of the City.

**SECTION 4.** All ordinances, orders and resolutions heretofore passed and adopted by the City Council of the City of Rice, Texas are hereby repealed to the extent said ordinances, orders or resolutions, or parts thereof, are in conflict herewith.

**SECTION 5.** If any section, article, paragraph, sentence, clause, phrase or work in this Ordinance or application thereto any person or circumstances is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**SECTION 6.** This Ordinance shall become effective from and after the date of its passage in accordance with law.

**PASSED** on this the \_\_\_\_ day of \_\_\_\_\_, 2024

**CITY OF RICE, TEXAS**

**By:**

\_\_\_\_\_  
**Christi Campbell, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Sharon Watkins, City Secretary/Finance Clerk**

**EXHIBIT "A"**

### SCHEDULE III BUILDING, DEVELOPMENT & ZONING

All fees listed in the tables below shall be applied to all commercial and multi-family construction plan review, commercial and multi-family construction inspection, construction or improvement of a residential dwelling plan review and inspection, alterations / additions / improvements for residential construction and backup inspections that the City outsources to a third-party company. All fees calculated using the following tables will have a 15% added fee of the total cost for administrative services.

**Fee Table 1 - Commercial and Multi-Family construction plan review**

Projected Construction Cost	Fee
\$1. <sup>00</sup> to \$10,000. <sup>00</sup>	\$55. <sup>00</sup>
\$10,001. <sup>00</sup> to \$25,000. <sup>00</sup>	\$71.00 for the first \$10,000. <sup>00</sup> plus \$5.46 for each additional \$1000. <sup>00</sup>
\$25,001. <sup>00</sup> to \$50,000. <sup>00</sup>	\$153.00 for the first \$25,000. <sup>00</sup> plus \$3.94 for each additional \$1000. <sup>00</sup>
\$50,001. <sup>00</sup> to \$100,000. <sup>00</sup>	\$252.00 for the first \$50,000. <sup>00</sup> plus \$2.73 for each additional \$1000. <sup>00</sup>
\$100,001. <sup>00</sup> to \$500,000. <sup>00</sup>	\$388.00 for the first \$100,000. <sup>00</sup> plus \$2.19 for each additional \$1000. <sup>00</sup>
\$500,001. <sup>00</sup> to \$1,000,000. <sup>00</sup>	\$1,265.00 for the first \$500,000. <sup>00</sup> plus \$1.85 for each additional \$1000. <sup>00</sup>
\$1,000,001. <sup>00</sup> and up	\$2,189.00 for the first \$1,000,000. <sup>00</sup> plus \$1.23 for each additional \$1000. <sup>00</sup>

**Fee Table 2 - Commercial and Multi-Family construction inspection**

Projected Construction Cost	Fee
\$1. <sup>00</sup> to \$10,000. <sup>00</sup>	\$76. <sup>92</sup>
\$10,001. <sup>00</sup> to \$25,000. <sup>00</sup>	\$109.00 for the first \$10,000. <sup>00</sup> plus \$8.40 for each additional \$1000. <sup>00</sup>
\$25,001. <sup>00</sup> to \$50,000. <sup>00</sup>	\$235.00 for the first \$25,000. <sup>00</sup> plus \$6.06 for each additional \$1000. <sup>00</sup>
\$50,001. <sup>00</sup> to \$100,000. <sup>00</sup>	\$387.00 for the first \$50,000. <sup>00</sup> plus \$4.20 for each additional \$1000. <sup>00</sup>
\$100,001. <sup>00</sup> to \$500,000. <sup>00</sup>	\$597.00 for the first \$100,000. <sup>00</sup> plus \$3.36 for each additional \$1000. <sup>00</sup>
\$500,001. <sup>00</sup> to \$1,000,000. <sup>00</sup>	\$1,941.00 for the first \$500,000. <sup>00</sup> plus \$2.85 for each additional \$1000. <sup>00</sup>
\$1,000,001. <sup>00</sup> and up	\$3,366.00 for the first \$1,000,000. <sup>00</sup> plus \$1.89 for each additional \$1000. <sup>00</sup>

**Fee Table 3 - Construction or Improvement of a Residential Dwelling**

New Residential Construction	
Plan Review and Inspection Fee	
Square Footage (S.F.)	Fee
0 - 1,500 S.F.	\$785.00
1,501 - 10,000 S.F.	\$785.00 for the first 1,500 S.F. plus \$0.35 for each additional S.F. to and including 10,000 S.F.

Over 10,000 S.F.	\$3,760.00 for the first 10,000 S.F. plus \$0.15 for each additional S.F. over 10,000 S.F.
<b>Plan Review Only</b>	
Plan Review Fee Only Per Dwelling Unit, a new plan for previously reviewed plan or Master Plan	\$300.00 per Plan or per Address
Plan review fee when a permit has been issued for the dwelling and the construction plans are altered such that an additional plan review is required (excludes new plan)	\$200.00 per Plan or per Address
<b>Alterations / Additions / Improvements for Residential Construction</b>	
<b>Trade Permits</b>	<b>Fee</b>
Building, Mechanical, Electrical, Plumbing, Fuel Gas and similar	\$150.00 per trade
Other project types not listed above	\$175.00 per trade
Miscellaneous residential projects such as, but not limited to, Accessory Structures, Fences, Pools, etc.	See Fee Table 2

\* All fees billed upon issuance of the permit by the jurisdiction

#### Back-up inspections

\* Backup inspections will be performed during times of inspector absence due to illness, vacation or training at the listed rates. All other project activity will utilize the tables above.

Single Family Residential \$100.00 per address/building

Commercial and non-Single Family Residential \$150.00 per address/building/unit

The construction valuation is determined by the greater of the declared valuation of the project or the valuation calculated using the International Code Council Building Valuation Data table, first update of each calendar year.

#### FIRE SERVICES

##### Single Family Residential Fire Services

Fire Code Plan Review Services	\$175.00
Fire Code Inspection Services	\$400.00

##### Fire Code Plan Review Services - Commercial and Multi-Family construction (Fire Alarm System & Fire Sprinkler System)

Valuation	Fee, Each System
Less than \$6,250	\$200.00
\$6,250 to \$250,000	\$300.00
\$251,000 to \$500,000	\$425.00
\$501,000 to \$1,000,000	\$550.00

\$1,001,000 to \$3,000,000	\$800.00
\$3,001,000 to \$6,000,000	\$1,200.00
\$6,000,000 and up	\$1,200.00 plus \$0.38 for each additional \$1,000.00

**Fire Code Inspection Services - Commercial and Multi-Family construction  
(Fire Alarm System & Fire Sprinkler System)**

Valuation	Fee, Each System
Less than \$6,250	\$300.00
\$6,250 to \$250,000	\$425.00
\$251,000 to \$500,000	\$525.00
\$501,000 to \$1,000,000	\$675.00
\$1,001,000 to \$3,000,000	\$950.00
\$3,001,000 to \$6,000,000	\$1,425.00
\$6,000,000 and up	\$1,425.00 plus \$0.38 for each additional \$1,000.00

Valuation is based on construction valuation for project

**Fire Underground**

Fire Code Plan Review (1 hour minimum)	\$100.00 per hour
Fire Code Plan Inspection (1 hour minimum)	\$250.00 per hour

**Fire Extinguisher Suppression System**

Per permit, one inspection	\$450.00
Each re-inspection	\$100.00

**Fire Certificate of Occupancy Inspections**

Fire Certificate of Occupancy inspections *Minimum one hour per inspection	\$150.00 per hour
---	-------------------

**Annual Fire Safety Inspections**

Day Care, Foster Home, Commercial Business (each inspection and re-inspection per location)	\$100.00
Nursing Home / Assisted Living / School (each inspection and re-inspection per location)	\$250.00

**Underground / Aboveground Fuel Storage Tanks**

Fire Code Plan Review	\$350.00
Fire Code Inspection	\$450.00

**Site Plan**

Fire Code Plan Review (2 hour minimum)	\$250.00 per hour
Fire Code Plan Inspection (2 hour minimum)	\$250.00 per hour

The construction valuation is determined by the greater of the declared valuation of the project or the valuation calculated using the International Code Council Building Valuation Data table, first update of each calendar year.

Example:

### Square Foot Construction Costs

Group (2018 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
B Business	200.26	192.96	186.54	177.38	161.90	155.84	170.40	142.43	136.08

The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

#### New Building

Group B occupancy

Type VB construction

10,000 square feet total building area

Declared construction valuation \$1,200,000.

Calculated construction valuation - 10,000 square feet X \$136.08 per square foot = \$1,360,800.

The calculated construction valuation is greater than the declared construction valuation so \$1,360,800 is used to calculate the Bureau Veritas fee for the project.

\* Note: BVNA fees do not include any taxes, licensing or other fees imposed by governmental or outside agencies.

#### HEALTH SERVICES

##### FULL SERVICE:

Cost of Service for Permanent Food Establishment permit \$460.00  
(2 TFER inspections) (No fee for one re-inspection, per permit year, if required)

Cost of Service for Mobile Food Vendor (Hot and Cold Truck) and Seasonal Vendor permits \$250.00  
(1 TFER inspection) (No fee for one re-inspection, per permit year, if required)

Cost of Service for Public Swimming Pool inspections \$250.00  
(1 inspection per year) (No fee for one re-inspection, per permit year, if required)

Cost of Service for each Temporary Event permit \$175.00  
(1 TFER inspection)



Cost of Service for each Complaint Investigation  
(1 TFER inspection)

\$175.00

Consultation outside of the aforementioned scope of services: Health Plan review, Health Final and CO inspections and/or for more than one re-inspection.

\$175.00 per hour

☑☑Minimum one hour.

**PUBLIC WORKS SERVICES**

Public Works Inspection Only 2.5% of the cost of construction  
 Public Works Plan Review & Inspection 3.0% of the cost of construction  
 Temporary Back Up Inspection \$150/hour, minimum 4 hours.

**PLANNING AND MAPPING SERVICES**

**Fixed Fees (Based on estimated population in \$/1,000 people, minimum 5,000 people)**

Comprehensive Planning and Mapping			
Item	Elements	Cost / 100 people	Min. Hours
1	Base Planning a. Base Map* b. Land Use c. Population d. Housing+D45	\$2,000	67
2	Parks & Recreation	\$750	25
3	Thoroughfare Plan	\$750	25
4	Central Business District Planning	\$1,250	42
5	Zoning Ordinance	(fixed fee) \$6,500	43
6	Subdivision Ordinance	(fixed fee) \$6,500	43
7	Streets Condition Study	\$700	23
8	Water Study Distribution and Supply	\$1,000	33
9	Wastewater Collection and Treatment	\$1,000	33
10	Capital Improvement Plan	\$300	10
11	Digital Map preparation*	\$1,000	33

12	Citizen Participation	\$1,250	42
As a minimum Item 1 and 12 must be included in any study except Item 11 which is a standalone element			
* Assume easy access to documents - additional research listed under additional services			

### Hourly Fees

Available Planning Services		
Element	Cost	
Site Plan Review	\$150 per hour (1 hour minimum)	
Site Plan Preparation	\$150 per hour (1 hour minimum)	
Zoning Application Review	\$150 per hour (1 hour minimum)	
SUP Application Review	\$150 per hour (1 hour minimum)	
Zoning Board of Adjustment Application Review	\$150 per hour (1 hour minimum)	
Sign Application Review	\$150 per hour (1 hour minimum)	
Zoning Case Ordinance Preparation	\$150 per hour (1 hour minimum)	
Plat Review - Planning Perspective	\$150 per hour (1 hour minimum)	
Public Hearing Notice map and ownership list (City Mails)	\$150 per hour (1 hour minimum)	
Zoning Map Updates	\$150 per hour (1 hour minimum)	
911 Address mapping (First Time)	\$1,000 per person	Min. 33 hours
911 Address mapping updates	\$150 per hour (1 hour minimum)	
City Council/Planning and Zoning Meeting	\$225 per hour (1 hour minimum)	
Contract Planning Director	\$175 per hour (1 hour minimum)	
Contract Planner	\$150 per hour (1 hour minimum)	
Contract work for Developer interests	\$150 per hour (1 hour minimum)	
Easement Acquisition Negotiator	\$150 per hour (1 hour minimum)	
Additional Services	\$150 per hour (1 hour minimum)	
* Assume easy access to documents - additional research listed under additional services		

**Reimbursable Expenses (\$150 per hour)**

Reimbursable expenses shall include, but not be limited to, the following:

Mileage (Per current IRS rate)

Domestic Travel Per Diem (Per current GSA rate plus lodging)

Other Direct Project Expenses (at cost plus 15%) including:

- Printing, graphics, photography and reproduction
- Special shipping

**ADA SERVICES****Grand Total for Phase 1 Scope of Work**

Phase 2 Details	Number of Hours	Rate per Hour	Sub-total
1A – ADA Coordinator & Liaisons Selection & Training	40	\$150.00	\$6,000.00
1B – ADA Notice Development & Distribution	40	\$150.00	\$6,000.00
1C – ADA Grievance Procedure Development & Distribution	40	\$150.00	\$6,000.00
1D – ADA Training of City Staff of Public Facing Depts.	56	\$150.00	\$8,400.00
<b>Grand Total:</b>	<b>176 (1.5 wks)</b>		<b>\$26,400.00</b>

**Grand Total for Phase 2 Scope of Work**

Phase 2 Details	Number of Hours	Rate per Hour	Sub-total
2A – ADA Self-evaluation	576	\$150.00	\$86,400.00
2B – ADA Transition Plan	96	\$150.00	\$14,400.00
2C – Public Participation, Outreach, and City Staff Training	40	\$150.00	\$6,000.00
2D – Meetings, Presentation to Council, and Documentation	168	\$150.00	\$25,200.00
<b>Grand Total:</b>	<b>880 (5.5 mos.)</b>		<b>\$132,000.00</b>

Note that any additional services above and beyond the scope of work noted above will incur additional fees which BV can review and provide cost estimates to accommodate the City.

**HYGIENE SAFETY EXCELLENCE**

Service(s)	Related Protocol(s)	Fee(s)
Consulting – Hygiene Safety Excellence Protocol (Guide)	Client Specific (One-time fee)	\$1,250 per man day

eLearning platform and sector specific modules	Client Specific	\$15 per user, plus <ul style="list-style-type: none"> <li>▶ One-time setup cost \$500</li> <li>▶ Optional custom portal per unique module / department function (\$2,000)</li> </ul>
Physical Audit	Client Specific	\$1,450 <i>estimate per Facility*</i>
Surface Testing (optional)**	Client Specific	Pricing available for review
Certification	Client Specific	\$195 <i>estimate per Facility</i>
<p>*The fee for a larger-sized building may be a higher fee than the estimated Fee shown in the Table. BVNA will propose a fee per facility.</p> <p>**BVNA recommends 10 surface tests per property of random surfaces of service counters, etc.</p>		

## FEE Schedule Updates

Description	Status	Fee Type	Schedule Type	Amount	GL Revenue Account	Change Requested
Accessory Building	Active	Square Footage	Stepped	Calculated	100-4200 Permits & Licencing	Cost of Project
Accident Report	Active	Flat		\$6.00	100-4190 Other Income	Court / PD input
Addressing Fee	Active	Flat		\$25.00	100-4200 Permits & Licencing	
Administrative Fee	Active	Unit	Stepped	Calculated	100-4200 Permits & Licencing	
Animal Boarding Fee	Active	Day	Stepped	Calculated	100-4204 Code Violations	\$25.00 per day/7 day max
Animal License	Active	Flat		\$3.00	100-4200 Permits & Licencing	
Animal Shelter Fees	Active	Flat		\$80.00	100-4190 Other Income	
Business License	Active	Flat		\$25.00	100-4200 Permits & Licencing	
Business License Renewal	Active	Flat		\$15.00	100-4200 Permits & Licencing	
Coin Operated Machines Tax	Active	Unit	Stepped	Calculated	100-4200 Permits & Licencing	
Contractor Registration	Active	Flat		\$100.00	100-4200 Permits & Licencing	
Contractor Renewal	Active	Flat		\$50.00	100-4200 Permits & Licencing	
Culvert Replacement	Active	Flat		\$125.00	100-4200 Permits & Licencing	
Demolition Permit	Active	Flat		\$115.00	100-4200 Permits & Licencing	
Development Fee	Active	Flat		\$300	100-4200 Permits & Licencing	
Electrical Permit	Active	Estimated Value	Stepped	\$150.00	100-4200 Permits & Licencing	
Excavation/Grading Permit	Active	Flat		\$75.00	100-4200 Permits & Licencing	
Fence Permit	Active	Flat		\$115.00	100-4200 Permits & Licencing	
Final Plat	Active	Lot	Stepped	Calculated	100-4200 Permits & Licencing	
Fireworks Permit	Active	Flat		\$25.00	100-4200 Permits & Licencing	
Form Board Survey Review	Active	Flat		\$125.00	100-4202 Inspections	
Garage Sale Permit	Active	Flat		\$3.00	100-4200 Permits & Licencing	
Gas Permit	Active	Flat		\$150.00	100-4200 Permits & Licencing	
Generator Permit Application	Active	Flat		\$115.00	100-4200 Permits & Licencing	
Impoundment - 2nd Offense	Active	Flat		\$25.00	100-4204 Code Violations	
Impoundment - 3rd Offense	Active	Flat		\$50.00	100-4204 Code Violations	
Impoundment - 4th Offense	Active	Flat		\$75.00	100-4204 Code Violations	

Licensed Impoundment	Active	Flat		\$25.00	100-4204 Code Violations	
Mechanical Permit	Active	Flat		\$150.00	100-4200 Permits & Licencing	
Miscellaneous Fees	Active	Unit	Stepped	Calculated	100-4200 Permits & Licencing	
Mobile Home Application	Active	Flat		\$175.00	100-4200 Permits & Licencing	
Mobile Home Inspection Fee	Active	Flat		\$400.00	100-4202 Inspections	
Mobile Home Park Permit	Active	Flat		\$50.00	100-4200 Permits & Licencing	
Mowing	Active	Hour	Stepped	Calculated	100-4204 Code Violations	\$100.00 per hour
Occupancy Re-inspection	Active	Flat		\$150.00	100-4202 Inspections	
Package Store Fee	Active	Flat		\$500.00	100-4200 Permits & Licencing	
Plan Review	Active	Hour	Stepped	Calculated	100-4200 Permits & Licencing	\$172.50 per hour
Planned Development Review	Active	Hour	Stepped	Calculated	100-4200 Permits & Licencing	\$172.50 per hour
Plat/Re-plat Filing Fee	Active	Hour	Stepped	Calculated	100-4200 Permits & Licencing	\$175.00 per hour
Plumbing Permit Fee	Active	Flat		\$150.00	100-4200 Permits & Licencing	
Preliminary Plat	Active	Lot	Stepped	Calculated	100-4200 Permits & Licencing	\$250.00 per hour
Rabies Vaccination Fee	Active	Flat		\$20.00	100-4190 Other Income	
Remodel Fee	Active	Estimated Value	Stepped	Calculated	100-4200 Permits & Licencing	Cost per project
Rental Inspection	Active	Flat		\$100.00	100-4202 Inspections	
Re-plat	Active	Lot	Stepped	Calculated	100-4200 Permits & Licencing	
Residential Building Permit Fee	Active	Square Footage	Stepped	Calculated	100-4200 Permits & Licencing	
Residential Remodel	Active	Square Footage		Calculated	100-4200 Permits & Licencing	
Rezoning Application	Active	Acre	Stepped	Calculated	100-4200 Permits & Licencing	
Right Of Way Closure	Active	Square Footage	Stepped	Calculated	100-4190 Other Income	
Roof Repair	Active	Flat		\$150.00	100-4200 Permits & Licencing	
Sexually Oriented Business Permit	Active	Flat		\$500.00	100-4200 Permits & Licencing	
Sidewalks/Curb Cuts/Culverts	Active	Flat		\$125.00	100-4200 Permits & Licencing	
Sign Permit	Active	Estimated Value	Stepped	Calculated	100-4200 Permits & Licencing	
Sign Variance	Active	Flat		\$150.00	100-4200 Permits & Licencing	
Simple Electrical Permit	Active	Flat		\$150.00	100-4200 Permits & Licencing	
Simple Mechanical Permit	Active	Flat		\$50.00	100-4200 Permits & Licencing	

Simple Plumbing Permit	Active	Flat		\$150.00	100-4200 Permits & Licencing
Site Plan Application	Active	Stepped		Calculated	100-4200 Permits & Licencing
Solar Panel Application Fee	Active	Flat		\$200.00	100-4200 Permits & Licencing
Solicitor Permit - Primary	Active	Flat		\$75.00	100-4200 Permits & Licencing
Solicitor Permit - Secondary	Active	Flat		\$25.00	100-4200 Permits & Licencing
Specific Use Application	Active	Flat		\$350.00	100-4200 Permits & Licencing
Unlicensed Impoundment - 1st Offense	Active	Flat		\$20.00	100-4204 Code Violations
Variance Application	Active	Flat		\$350.00	100-4200 Permits & Licencing
Wine & Beer Retailer's Off Premise Permit	Active	Flat		\$150.00	100-4200 Permits & Licencing
Zoning Board Appeal	Active	Flat		\$350.00	100-4200 Permits & Licencing



**10 d Discuss and Deliberate approval of extermination services**



# Warren's Pest Solutions LLC.

The Bug Stops Here!!!



## Service Agreement

### Service Address

City of Rice

### Billing Address

305 N. Dallas Rice, Texas 75155

### Customer Information

Tom Eaton (903) 875-8460

### Targeted Pest Included

- |                        |            |         |            |
|------------------------|------------|---------|------------|
| • American Cockroaches | Sowbugs    | Wasps   | Crickets   |
| • Earwigs              | Spiders    | Hornets | Beetles    |
| • Crickets             | Ants       | Fleas   | Fire Ants  |
| • Silverfish           | Centipedes | Ticks   | Millipedes |

### This is a Twelve-Month Protection Program

Pest will generally become more active the first few days after a treatment has been completed. Allow five to seven days to see the effects of the treatment and the success of having a positive Pest Treatment Program. We will notice the decrease in pest activity as the treatments continue on a monthly basis. Success is knowing that the treatment is consistent and provided on a monthly basis as scheduled.

July 2024	August 2024	September 2024	October 2024	November 2024	December 2024
\$760.00	-----	\$760.00	-----	\$760.00	-----

(City Hall) \$150.00- (Rice Police Station) \$120.00- (Rice Parks & Fields) \$250.00-(Rice Farmers Market)\$60.00 (Rodent Bait)\$40.00 (Laundry Mat) \$40.00 (New Library)\$40.00 (Rice Fire Department) \$30.00 (Rice Compound) \$30.00

January 2025	February 2025	March 2025	April 2025	May 2025	June 2025
\$760.00	-----	\$760.00	-----	\$760.00	-----

\*Service is based on each individual site- (liquid chemical spray on interior and exterior of each site!

\*\*Yearly cost for service is broken down into a monthly cost.

#### Initial Service

Inspection Fee- \$125.00  
 Initial Fee- Maintain Previous service  
 Rodent Boxes- Maintain Previous service  
 Inspection Fee Waived- \$125.00

#### Licensed and Regulated

Licensed and Regulated by Texas Department of Agriculture  
 Commercial/Structural Pest Control Services  
 P.O. Box 12847 Austin, Texas 78711-2847  
 Phone: 800-835-5832/Fax:888-232-2567

Total Fee: \$ See Above

On site Contact: Tom Eaton

\*\* Sales Tax will be added to monthly invoice-

\*\*\* This does not include any Termite Treatments

You, the customer, may cancel this agreement any-time prior to midnight of the third business day after the day of this transaction by giving written notice of cancellation to Warren's Pest Solutions, LLC. If for any reason, at any time after receiving the initial service the contract is cancelled before its completion, customer agrees to pay in full the balance of the contract. The agreement term is contingent with the customer staying on scheduled for their assigned and agreed to number of services outlined above for the term of the agreement. Accounts 30 days past due will be assessed a \$25 dollar late. Non-sufficient (NSF) will be charged \$30 and any other applicable fees. I agree to this contract and accept it with no regard. All information is correct above and is agreed upon by initials \_\_\_\_\_ and signature below.

I have read and agree to the terms and conditions of this agreement including any additional terms and disclosures listed above. I confirm that my email address is entered correctly and agree to receive my agreement, any additional disclosures, and future account notifications electronically.

\_\_\_\_\_  
 Customer Signature

\_\_\_\_\_  
 Representative Signature

All payments can be mailed to: Warren's Pest Solutions, LLC. P.O. Box 165 Dawson, Texas 76639

TPCL#0879686

903-644-1222

Certified Applicator Lawrence Warren # 0876672



# Best Choice Exterminating

Committed to Excellence in Pest Control

P.O. Box 354 • Corsicana, TX 75151

Office / Fax: 903-872-9703

## PROPOSAL OF SERVICE

Telephone	Date	7/17/2024	
Name	City of Rice		
Address			
City	State	TX	Zip
	<input type="checkbox"/> Commercial	<input type="checkbox"/> Residential	<input checked="" type="checkbox"/> Other

Type of Treatment	General spray and Rodent Control
-------------------	----------------------------------

Total Bid with Tax Included	\$ 595
-----------------------------	--------

Type of Warranty	
------------------	--

Areas of Treatment	City Hall, Park, library, laundry mat, Vol. Fire Dept.
--------------------	---

Comments	Proposal is based on quarterly bases. Any spot treatments needed between services will be No charge
----------	---

Customer Signature X \_\_\_\_\_

Licensed and Regulated by Texas Department of Agriculture  
 Structured Pest Control Service  
 P.O. Box 12847 • Austin, TX 78711-2847  
 Phone 866-918-4481 • Fax 888-232-2567



## PEST CONTROL SERVICE AGREEMENT

This service agreement will include the pest control service on a Quarterly Service for the City of Rice located at 305 N. Dallas. The service agreement will include the treatment and control of all general insects including: centipedes, millipedes, earwings, mice/rodents, ants, silverfish, spiders, beetles, scorpions, American roaches, and German roaches.

**Service areas include:** Interior and exterior of City Hall, Police Department, City Park Buildings, Laundry, VFD, and the Library

**Treatment Cost:** \$490 Per Quarterly Service

**Special Instructions:** Seasonal insects including grasshoppers, fleas, wasp, bees, crickets or any flying insects will require separate treatment to control and will be charged accordingly on an as needed basis.

**THIS AGREEMENT DOES NOT INCLUDE WOOD DESTROYING INSECTS SUCH AS TERMITES, CARPENTER ANTS, ANY WOOD BORING BEETLE, CARPENTER BEES, HONEY BEES, OR BED BUGS.**

These insects can be treated, but will be priced according to the labor and material for such treatments. Termite spot treatments generally start at \$325 per affected area, and will be done at the customer request. Black widows and brown recluse spiders require special attention and possibly multiple treatments, if an outbreak shall occur, and would be priced accordingly. Any existing exterior bait stations for this location will be monitored and baited at each regular time of service. Any additional new stations can be purchased at \$25 per station including setup. Any service request not included in this agreement, a CCPC technician will write a bid for approval. Anytime there are conditions conducive to the breeding of pests covered by this agreement are found, such conditions conducive to the breeding of pests covered by this agreement are found, such conditions will be reported by CCPC to the management and they shall make all reasonable efforts to eliminate such conditions.

**CROSS COUNTRY PEST CONTROL, INC.**

**306 S. ELM STREET  
WAXAHACHIE, TX 75165**

Website: <http://www.elliscountypestcontrol.com>

Reviews: [https://a.page/r/CRpXKrT\\_OD1AEB0/review](https://a.page/r/CRpXKrT_OD1AEB0/review)

**Office: 972-935-9883**

**Fax: 972-923-2516**

**TPCL# 0567674**



**DIAMOND J PEST CONTROL, INC.**

**License # 12447**

**P. O. BOX 568**

**PALMER, TX 75152**

**(972) 449-3100**

City of Rice  
305 North Dallas  
Rice, TX 75155  
Vicki Fisher  
vfisher@ricetx.gov

**Interior:** Treatment of roaches, ants, crickets, silverfish, earwigs, spiders, fire ants, pharaoh ants, mice and rodents.

Diamond J Pest Control will treat entrance & exit doors, baseboards, halls, bathrooms, kitchen, cabinets, behind appliances and common areas for the above stated pests in the properties operated by the above stated entity. Bed bugs, termites and carpenter ants are not included in bid, but can be bid upon as needed.

**Exterior:** Treatment of roaches, ants, crickets, silverfish, earwigs, spiders, scorpions, fire ants, pharaoh ants, mosquitos, mice and rodents.

**General Pest Control (including ants)** - Diamond J Pest Control will provide quarterly treatment to exterior walls, entrance & exit doors, pool areas, A/C units and nearby landscaping for roaches, ants, crickets, silverfish, earwigs, spiders, scorpions, fire ants and pharaoh ants around all buildings at the above stated client location.

**Rodent Control** - Diamond J Pest Control will provide quarterly service and maintenance of exterior rodent stations for mice and rodent control around all buildings at the above stated client location. If additional exterior rodent stations are needed, they can be installed for one-time installation charge of **\$35 per box** and will be maintained during each visit. After initial setup, boxes become property of the client.

**Service Notes:** Diamond J Pest Control will provide a work order book to be stored and maintained onsite at the client location that includes completed work orders, copy of Texas Department of Agriculture license, copy of insurance and all MSDS sheets for chemicals used by Diamond J Pest Control.

**Service schedule:** Quarterly. Recurring service dates to be determined by client and Diamond J Pest Control upon completion of Service Agreement.

**Recurring Cost:**

- City Hall Building - \$165 per quarter
- Laundromat - \$95 per quarter
- Library - \$95 per quarter
- Baseball Field (batting cage, concessions) - \$115 per quarter

**As-Needed Services:** Diamond J Pest Control may be called upon for services outside of this agreement and service delivery and timing will be determined by the severity of the issue.

Trip Charge - \$25 for all non-scheduled visits per property

Exterior Rodent Stations - \$35 per box (becomes your property after installation)

**Payment terms:** Net 30 days

**Insurance:** Certificates are available upon request

**Emergency calls:** Calls/texts can be made direct to Diamond J Pest Control at 972-449-3100.

**Terms:** This agreement is for the initial period of 12 months and shall renew itself thereafter unless either party chooses to terminate the agreement with a 30-day written notice of termination.

Nathan Grant  
General Manager  
Diamond J Pest Control, Inc.  
972-449-3100  
[diamondjpest@gmail.com](mailto:diamondjpest@gmail.com)

Client Contact Signature	Printed Name	Date
<i>J. Nathan Grant</i>	Nathan Grant	07/31/2024
Diamond J Pest Control Signature	Printed Name	Date



PRECISION  
PROTECTION™



Prepared For  
**City Of Rice**  
July 3, 2024

Jonathan Pace  
Orkin Commercial Services  
Phone: (903) 805-2861  
Email: [Jonathan.pace@orkin.com](mailto:Jonathan.pace@orkin.com)

*This report is limited to a visual inspection of the structure. There may be hidden infestations and/or areas of access that are not evident from a visual inspection. The purpose of this report is to document areas of concern from the interior and exterior inspection. Specifically: 1.1 visible evidence of pest infestation or damage, 2.1 visible conditions conducive to infestations, 3.1 visible areas of potential pest access to the structure.*



# CUSTOMER INFORMATION

## BUSINESS INFORMATION

City Of Rice

Business Name

Facility or Store Number (if applicable)

305 N Dallas St

Service Address

Rice

City

TX

State

75155

Zip

TOM EATON

Service Contact Name

(903) 875-8460

Business Phone Number

Extension

EATON.TOM62@yahoo.com

Service Contact Email

Government

Type of Business

## BILLING INFORMATION

305 N Dallas St

Billing Address

Rice

City

TX

State

75155

Zip

Billing Contact Name

Business Phone Number

Extension

Billing Contact Email

Billing information needed

Notes





## ORKIN: PEST CONTROL DOWN TO A SCIENCE.®

Founded in 1901, Atlanta-based Orkin, LLC serves more than 1.7 million clients through more than 400 locations across the world. We'd like to put our century of pest research and real-world results to work for you. Our goal is to get to know your property inside and out, customize an Integrated Pest Management (IPM) program to fit your needs, and integrate seamlessly into your team – so you can breathe easier when it comes to pest control.



### WHY CHOOSE ORKIN AS YOUR PARTNER?

Our Commercial Pest Specialists have extensive experience and receive world-class training so they understand the unique challenges you face.

- ◆ **National expertise** – We partner with you and provide unrivalled access to our national expertise and resources to help solve pest problems.
- ◆ **Rapid, effective response** – Because pest problems can occur at any time, we provide fast, reliable and high-quality service to help ensure your establishment is protected.
- ◆ **Breadth and depth of experience** – Our commitment and consistent nationwide service mean we deliver outstanding results, no matter where you are.
- ◆ **Security** – Orkin is bonded, and our Commercial Pest Specialists are screened and randomly drug tested to allay security concerns.





# ORKIN: PEST CONTROL DOWN TO A SCIENCE.®

## OUR A.I.M.® APPROACH TO PEST PREVENTION

### Environmental Commitment

Effective pest management is a process, not a one-time event. Through our IPM approach, which we call A.I.M., we identify the best program for your needs based on scientific research and custom solutions. Our methods combine a collaborative and ongoing cycle of three critical activities, so you can rest assured that your business is getting maximum protection with minimum exposure.



#### Assess

First we inspect, identify and evaluate all the underlying reasons pests infest your establishment.



#### Implement

Your Orkin Commercial Pest Specialist continually works with you to develop customized solutions that suit your establishment's unique needs.



#### Monitor

Year-round monitoring, documentation and communication help ensure the ongoing effectiveness of your service.

## ORKIN PRECISION PROTECTION

After more than a century in business, there is almost no environment we haven't worked in, and almost no pest we haven't encountered. As a GSA-approved government business partner, we are the provider of choice for thousands of federal, state and local government locations across North America. Here's why:



**Secure** — Orkin is bonded, and our Commercial Pest Specialists are screened and randomly drug tested, so you can have complete confidence in The Orkin Man®.

**Compliant** — From OSHA to IPM, Orkin is well-versed in all the activities and paperwork needed to meet your compliance requirements.

**Well-documented** — Real-time service data and reports are available online so you can access them anytime, anywhere.



# INSPECTION REPORT

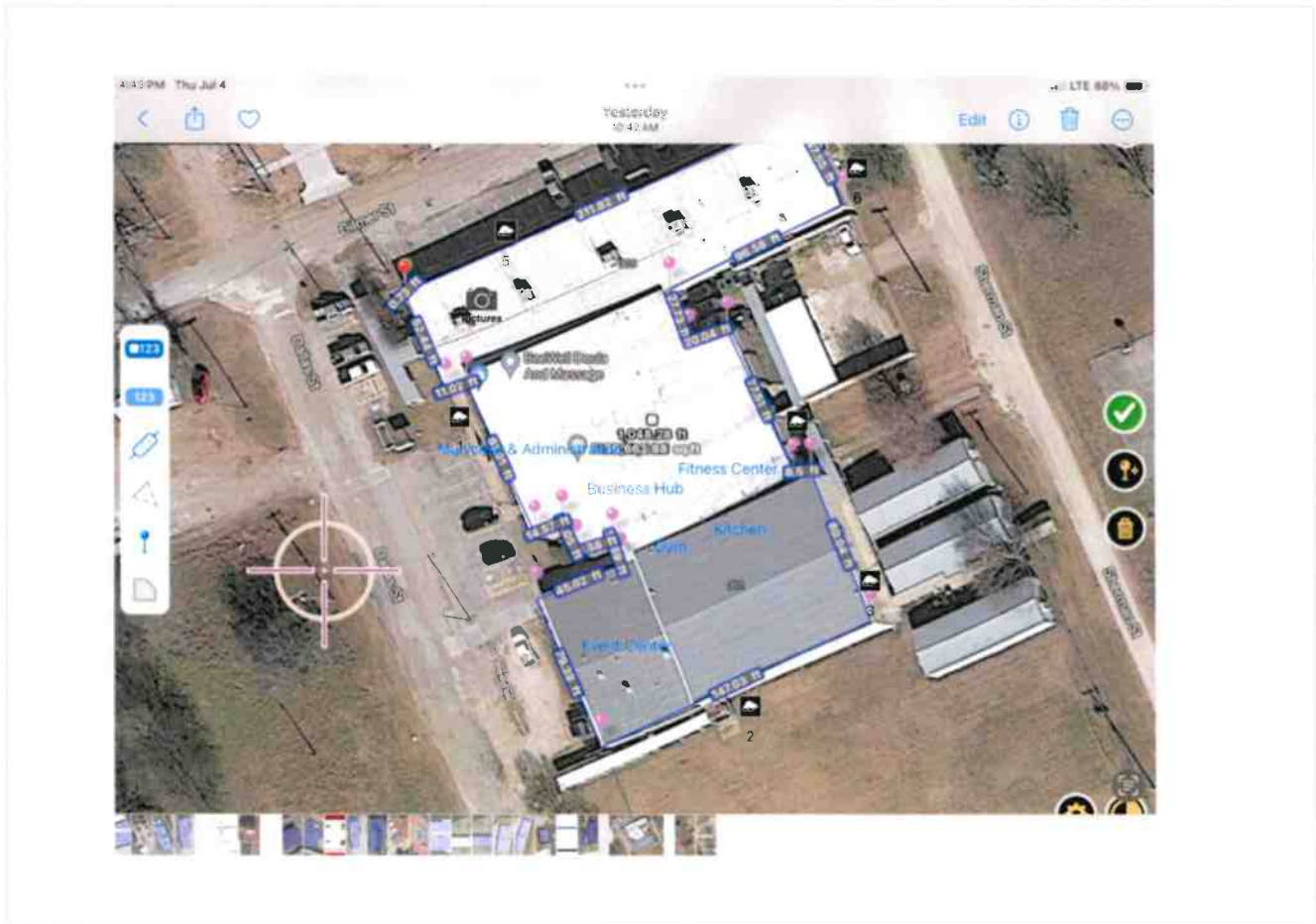
City Hall & Police Graph

Business Name: City Of Rice

Service Address: 305 N Dallas St Rice, TX 75155

Account Manager: Jonathan Pace

Date: July 3, 2024



Icon indicates general area and is not precise.  
Insect evidence and conditions may be widespread.

Bait Station Count: 6	Restroom Care Count: 0
Tin Cat Count: 0	Actizyme Dispenser 0
Pest Monitor Count: 0	Actizyme Odor Control 0
Fly Light Count: 0	Pheromone Trap Count: 0
Door Sweep Count: 0	Glue Trap Count: 0
Air Curtain Count: 0	Air Spa/AirRemedy Count: 0
Mouse Snap Trap Count: 0	Rat Snap Trap Count: 0
Orkin Eclipse Count: 0	Gateway Count: 0
Bird Control Count: 0	



# MAP LEGEND



Bait Station



# INITIAL INSPECTION IMAGES

City Hall & Police



Pictures



Pictures



Pictures



Pictures



Pictures



Pictures



Pictures



# SCOPE OF SERVICE

City Hall & Police

## SERVICE AREA: BUSINESS HUB

### EOM7

- ◆ Inspection of all interior areas for pest activity and/or conditions conducive for pests.
- ◆ Crawling insect treatment in response to pest activity in interior areas.
- ◆ Inspection of pest activity monitor(s) for any pest activity.
- ◆ Placement of pest activity monitor(s) to gauge any present or future pest activity.

## SERVICE AREA: EVENT CENTER

- ◆ Inspection of all interior areas for pest activity and/or conditions conducive for pests.
- ◆ Crawling insect treatment in response to pest activity in interior areas.
- ◆ Inspection of pest activity monitor(s) for any pest activity.
- ◆ Placement of pest activity monitor(s) to gauge any present or future pest activity.

## SERVICE AREA: FITNESS CENTER

- ◆ Inspection of all interior areas for pest activity and/or conditions conducive for pests.
- ◆ Crawling insect treatment in response to pest activity in interior areas.
- ◆ Inspection of pest activity monitor(s) for any pest activity.
- ◆ Placement of pest activity monitor(s) to gauge any present or future pest activity.

## SERVICE AREA: GYM

- ◆ Inspection of all interior areas for pest activity and/or conditions conducive for pests.
- ◆ Crawling insect treatment in response to pest activity in interior areas.
- ◆ Inspection of pest activity monitor(s) for any pest activity.
- ◆ Placement of pest activity monitor(s) to gauge any present or future pest activity.

## SERVICE AREA: KITCHEN

### One-Time

- ◆ Installation of rodent devices in necessary interior areas.

### EOM7

- ◆ Inspection of all interior areas for pest activity and/or conditions conducive for pests.
- ◆ Inspection and maintenance of all interior rodent devices.
- ◆ Crawling insect treatment in response to pest activity in interior areas.
- ◆ Inspection of pest activity monitor(s) for any pest activity.

*NOTE: Unless specified elsewhere in this scope of service, only the following pests are covered under this proposal: Cockroaches, Mice, Rats, Common Ants (excluding Carpenter, Pharaoh and Fire Ants), Spiders (excluding Brown Recluse Spiders), Pill Bugs, Centipedes, and Millipedes. A separate proposal is required for pests such as Bed Bugs, Bat Bugs, Mosquitoes, Termites and other wood destroying organisms.*



# SCOPE OF SERVICE

## City Hall & Police

- ◆ Placement of pest activity monitor(s) to gauge any present or future pest activity.

### SERVICE AREA: MUNICIPAL & ADMINISTRATION

#### Monthly

- ◆ Inspection of all interior areas for pest activity and/or conditions conducive for pests.
- ◆ Crawling insect treatment in response to pest activity in interior areas.

#### One-Time

- ◆ Installation of rodent devices in necessary interior areas.
- ◆ Installation of rodent devices in necessary exterior areas.

#### EOM7

- ◆ Inspection and maintenance of all interior rodent devices.
- ◆ Inspection and maintenance of all exterior rodent devices.
- ◆ Inspection of pest activity monitor(s) for any pest activity.
- ◆ Placement of pest activity monitor(s) to gauge any present or future pest activity.

*NOTE: Unless specified elsewhere in this scope of service, only the following pests are covered under this proposal: Cockroaches, Mice, Rats, Common Ants (excluding Carpenter, Pharaoh and Fire Ants), Spiders (excluding Brown Recluse Spiders), Flea Bugs, Centipedes, and Millipedes. A separate proposal is required for pests such as Bed Bugs, Bat Bugs, Mosquitoes, Termites and other wood destroying organisms.*





# INITIAL INSPECTION OBSERVATIONS

City Hall & Police

## BUSINESS HUB COMMENTS / NOTES

▶ 305 N Dallas St  
Rice, TX

Treat hallways and bathrooms only. Offices as needed

## EVENT CENTER COMMENTS / NOTES

▶ 305 N Dallas St  
Rice, TX

## FITNESS CENTER COMMENTS / NOTES

▶ 305 N Dallas St  
Rice, TX

## KITCHEN COMMENTS / NOTES

▶ 305 N Dallas St  
Rice, TX

Treat on Monday, Thursday or Friday

1 tin cat

## MUNICIPAL & ADMINISTRATION COMMENTS / NOTES

▶ 6 bait stations & 2 tin cats

305 N Dallas St  
Rice, TX



# INITIAL INSPECTION OBSERVATIONS

City Hall & Police

\_\_\_\_\_

Customer Signature

*Customer signature is simply acknowledgement of receipt of the Orkin Inspection Report to which the signature is affixed. The Orkin Inspection Report may contain matters that the customer will need to address should the customer decide to receive services from Orkin. The customer's signature is NOT a commitment to scheduling Orkin services. A separate agreement is required for these services.*





# INSPECTION REPORT

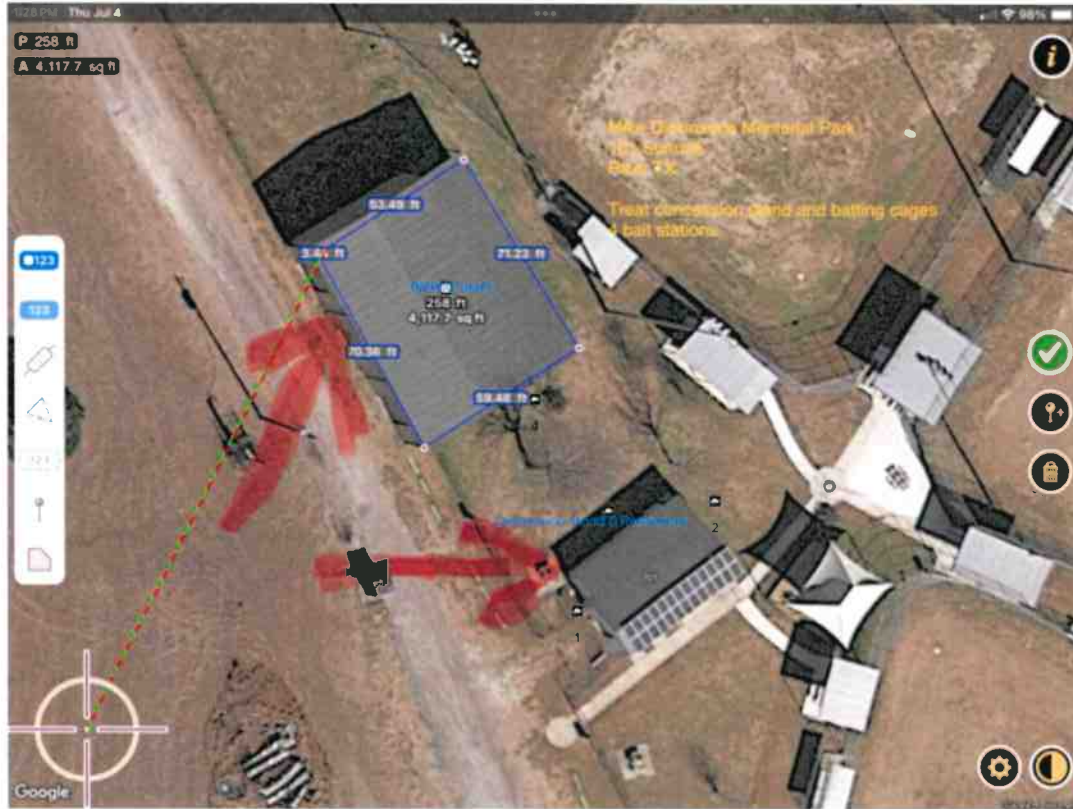
Mike Dickinsons Memorial Park Graph

Business Name: City Of Rice

Service Address: 305 N Dallas St Rice, TX 75155

Account Manager: Jonathan Pace

Date: July 3, 2024



Icon indicates general area and is not precise.  
Insect evidence and conditions may be widespread.

- |                          |                           |
|--------------------------|---------------------------|
| Bait Station Count: 4    | Restroom Care Count: 0    |
| Tin Cat Count: 0         | Actizyme Dispenser 0      |
| Pest Monitor Count: 0    | Actizyme Odor Control 0   |
| Fly Light Count: 0       | Pheromone Trap Count: 0   |
| Door Sweep Count: 0      | Glue Trap Count: 0        |
| Air Curtain Count: 0     | AirSpa/AirRemedy Count: 0 |
| Mouse Snap Trap Count: 0 | Rat Snap Trap Count: 0    |
| Orkin Eclipse Count: 0   | Gateway Count: 0          |
| Bird Control Count: 0    |                           |



# MAP LEGEND



Bait Station



## SCOPE OF SERVICE

Mike Dickinsons Memorial Park

### SERVICE AREA: BATTING CAGES

#### EOM7

- ◆ Inspection of all interior areas for pest activity and/or conditions conducive for pests.
- ◆ Crawling insect treatment in response to pest activity in interior areas.

### SERVICE AREA: CONCESSION STAND & RESTROOMS

#### One-Time

- ◆ Installation of rodent devices in necessary exterior areas.

#### EOM7

- ◆ Inspection of all interior areas for pest activity and/or conditions conducive for pests.
- ◆ Inspection and maintenance of all exterior rodent devices.
- ◆ Crawling insect treatment in response to pest activity in interior areas.
- ◆ Inspection of pest activity monitor(s) for any pest activity.
- ◆ Placement of pest activity monitor(s) to gauge any present or future pest activity.

*NOTE: Unless specified elsewhere in this scope of service, only the following pests are covered under this proposal: Cockroaches, Mice, Rats, Common Ants (excluding Carpenter, Pharaoh and Fire Ants), Spiders (excludes Brown Recluse Spiders), Flea Bugs, Centipedes, and Millipedes. A separate proposal is required for pests such as Bed Bugs, Bat Bugs, Mosquitoes, Termites and other wood destroying organisms.*



# INITIAL INSPECTION OBSERVATIONS

Mike Dickinsons Memorial Park

## BATTING CAGES COMMENTS / NOTES

◆ 101 Sunrise  
Rice, TX  
  
1 bait station

## CONCESSION STAND & RESTROOMS COMMENTS / NOTES

◆ 101 Sunrise  
Rice, TX  
  
3 bait station

Customer Signature

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# INSPECTION REPORT

Library Graph

Business Name: City Of Rice

Service Address: 305 N Dallas St Rice, TX 75155

Account Manager: Jonathan Pace

Date: July 3, 2024



Icon indicates general area and is not precise.  
Insect evidence and conditions may be widespread.

Bait Station Count: 0	Restroom Care Count: 0
Tin Cat Count: 0	Actizyme Dispenser 0
Pest Monitor Count: 0	Actizyme Odor Control 0
Fly Light Count: 0	Pheromone Trap Count: 0
Door Sweep Count: 0	Glue Trap Count: 0
Air Curtain Count: 0	AirSpa/AirRemedy Count: 0
Mouse Snap Trap Count: 0	Rat Snap Trap Count: 0
Orkin Eclipse Count: 0	Gateway Count: 0
Bird Control Count: 0	



## SCOPE OF SERVICE

Library

### SERVICE AREA: LIBRARY

#### EOM7

- ◆ Inspection of all interior areas for pest activity and/or conditions conducive for pests.
- ◆ Crawling insect treatment in response to pest activity in interior areas.
- ◆ Inspection of pest activity monitor(s) for any pest activity.
- ◆ Placement of pest activity monitor(s) to gauge any present or future pest activity.

*NOTE: Unless specified elsewhere in this scope of service, only the following pests are covered under this proposal: Cockroaches, Mice, Rats, Common ants (excluding Carpenter, Pharaoh and fire Ants), Spiders (excluding Brown Recluse Spiders), Pill Bugs, Centipedes, and Millipedes. A separate proposal is required for pests such as Bed Bugs, Bat Bugs, Mosquitoes, Termites and other wood destroying organisms.*



# INITIAL INSPECTION OBSERVATIONS

Library

## LIBRARY COMMENTS / NOTES

◀ 203 Calhoun  
Rice, TX

Customer Signature

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# INSPECTION REPORT

## Laundromat/Fire Station Graph

Business Name: City Of Rice

Service Address: 305 N Dallas St Rice, TX 75155

Account Manager: Jonathan Pace

Date: July 3, 2024



Icon indicates general area and is not precise.  
Insect evidence and conditions may be widespread.

- |                          |                           |
|--------------------------|---------------------------|
| Bait Station Count: 2    | Restroom Care Count: 0    |
| Tin Cat Count: 0         | Actizyme Dispenser 0      |
| Pest Monitor Count: 0    | Actizyme Odor Control 0   |
| Fly Light Count: 0       | Pheromone Trap Count: 0   |
| Door Sweep Count: 0      | Glue Trap Count: 0        |
| Air Curtain Count: 0     | AirSpa/AirRemedy Count: 0 |
| Mouse Snap Trap Count: 0 | Rat Snap Trap Count: 0    |
| Orkin Eclipse Count: 0   | Gateway Count: 0          |
| Bird Control Count: 0    |                           |





# MAP LEGEND



Bait Station



# SCOPE OF SERVICE

Laundromat/Fire Station

**SERVICE AREA: LAUNDRY MAT /VOLUNTEER FIRE DEPT (CONNECTS TO LAUNDRY M**

## One-Time

- ◆ Installation of rodent devices in necessary exterior areas.

## EOM7

- ◆ Inspection of all interior areas for pest activity and/or conditions conducive for pests.
- ◆ Inspection and maintenance of all exterior rodent devices.
- ◆ Crawling insect treatment in response to pest activity in interior areas.
- ◆ Inspection of pest activity monitor(s) for any pest activity.
- ◆ Placement of pest activity monitor(s) to gauge any present or future pest activity.

*NOTE: Unless specified elsewhere in this scope of service, only the following pests are covered under this proposal: Cockroaches, Mice, Rats, Common Ants (excluding Carpenter, Pharaoh and Fire Ants), Spiders (excludes Brown Recluse Spiders), Pill Bugs, Centipedes, and Millipedes. A separate proposal is required for pests such as Bed Bugs, Bat Bugs, Mosquitoes, Termites and other wood destroying organisms.*



# INITIAL INSPECTION OBSERVATIONS

Laundromat/Fire Station

## LAUNDRY MAT /VOLUNTEER FIRE DEPT (CONNECTS TO LAUNDRY MAT)

→ 205 Calhoun  
Rice, TX

—

Customer Signature

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# QUALITY ASSURANCE & OTHER SERVICES

## QUALITY ASSURANCE

We back Precision Protection™ with Orkin’s Quality Assurance program (featured in the American Society for Quality’s Quality Progress magazine), which assures your pest management service meets Orkin’s high quality standards – and your own.

## 60-DAY FOLLOW-UP INSPECTION

A follow-up visit by your Orkin Account Manager will be scheduled within 60 days of your initial service to review your IPM program. All findings will be documented and discussed with your designated facility representative.

## ISO 9001:2015 CERTIFIED CORPORATE COMPLIANCE AUDITS

Orkin employs a National Quality Systems Team, which utilizes an ISO 9001:2015 certified audit process to ensure proper documented procedures are followed. Close monitoring by the ISO Certification Process reinforces Orkin’s documented quality management processes and strict regulatory compliance.

## ADDITIONAL SERVICES

We would be happy to submit a proposal for any of the additional services below, upon your request.

- ◆ Bed bug control
- ◆ Bird control (baiting, netting, exclusion)
- ◆ Fly control (service, fly light rental)
- ◆ Orkin Actizyme® Floor and Drain Cleaner
- ◆ Termite control
- ◆ Orkin Actizyme® Odor Neutralizer
- ◆ Wildlife control (groundhogs, skunks, etc.)
- ◆ Mosquito control

*A separate service agreement would be required for the above additional pests and services.*





## ORKIN COMMERCIAL SERVICES TRIPLE GUARANTEE

### 1 2X24 RESPONSE GUARANTEE

When you see a pest, you need service right away – 365 days a year. Orkin makes it easy with a direct priority line to our national customer service department and to your local branch. We'll respond to your request within 2 hours and if needed have someone on-site at your facility within 24 hours – guaranteed.

### 2 REIMBURSEMENT GUARANTEE

Should your company be fined by a regulatory agency due solely to a pest infestation, Orkin will reimburse you for the amount of those fines that are paid.\*

### 3 360° SATISFACTION GUARANTEE

- ◆ **60 days complimentary service if you're not satisfied with the way we begin our service** – After you choose Orkin, we provide a 60-day guarantee of our service. If you're not satisfied after the first 60 days, we reimburse you in full.
- ◆ **60 days complimentary service if you're not satisfied at any time thereafter** – At any time, if you are not completely satisfied with results of your regularly scheduled service, Orkin will provide complimentary service for up to 60 days until you're satisfied.
- ◆ **60 days complimentary service by another provider if you're still not satisfied** – If you are still dissatisfied after 60 days of Orkin's complimentary service and you wish to cancel our service, we will pay for the first 60 days of regular service by another provider of your choice.^

\* Your account must be current, under contract for over 90 days, and your business must be compliant with sanitation and structural requests as noted on Orkin service reports.

^ Payment to other provider due to unsatisfactory pest control shall not exceed Orkin's established rates for like service program.



# INVESTMENT SUMMARY

City Of Rice

## PROPOSAL: All In One Proposal

### SERVICE DESCRIPTION

City Hall & Police  
305 N Dallas St  
Rice, TX

\$485 initial month includes equipment (bait stations and tin cats)  
\$340 additional service every of the month (7)  
6 exterior rodent bait stations  
3 ea interior rodent tin cats for catching and monitoring all pest activity

#### TREATMENT AREAS:

Municipal and Administration  
Business Hub- treat hallways and bathrooms  
Gym,  
Kitchen - treat on Monday, Thursday or Friday  
Fitness center  
Event center

Mike Dickinsons Memorial Park  
101 Sunrise  
Rice, TX

\$205 initial service includes equipment  
\$115 additional service every other month (7)  
4 exterior rodent bait stations

#### TREATMENT AREAS:

Concession stand  
Batting cages  
Restrooms

Laundry mat /Volunteer Fire Dept (connects to laundry mat)  
205 Calhoun  
Rice, TX  
2 bait stations

\$160 initial service includes equipment  
\$100 additional service every other month (7)



# INVESTMENT SUMMARY

City Of Rice

## PROPOSAL: All In One Proposal (CONTINUED)

Library  
203 Calhoun  
Rice, TX

\$85 Initial service  
\$80 additional service every other month

TOTALS:  
\$935 Initial Month includes equipment  
\$635 Every other month (7)

Seasonal Services (odd jobs)

City Park playground (adjacent to Mike Dickinsons Memorial Park)  
Fire treatment as needed \$750 (2 acres) one year guarantee

Farmers Market 1 acre  
SW CORNER OF DALLAS AND CALHOUN (across from cattlemen's )  
Fire treatment as needed \$400 (1 acre) one year guarantee-  
20 feet past flag pole and Inside the shade trees

### PEST CONTROL SERVICE

TYPE	FREQUENCY
Standard	Every Other Month (EOM7)

### EQUIPMENT

TYPE	FREQUENCY	COUNT
Bait Stations	Every Other Month (EOM7)	12
Tin Cats	Every Other Month (EOM7)	3



# INVESTMENT SUMMARY

City Of Rice

## PROPOSAL: **All In One Proposal (CONTINUED)**

### INVESTMENT \*\*

Total Initial Month .....	\$935.00
Per Service Visit .....	\$635.00
<b>Annual</b> .....	<b>\$4,745.00</b>

*\*\* Quote excludes tax and replacement cost of pest control equipment*

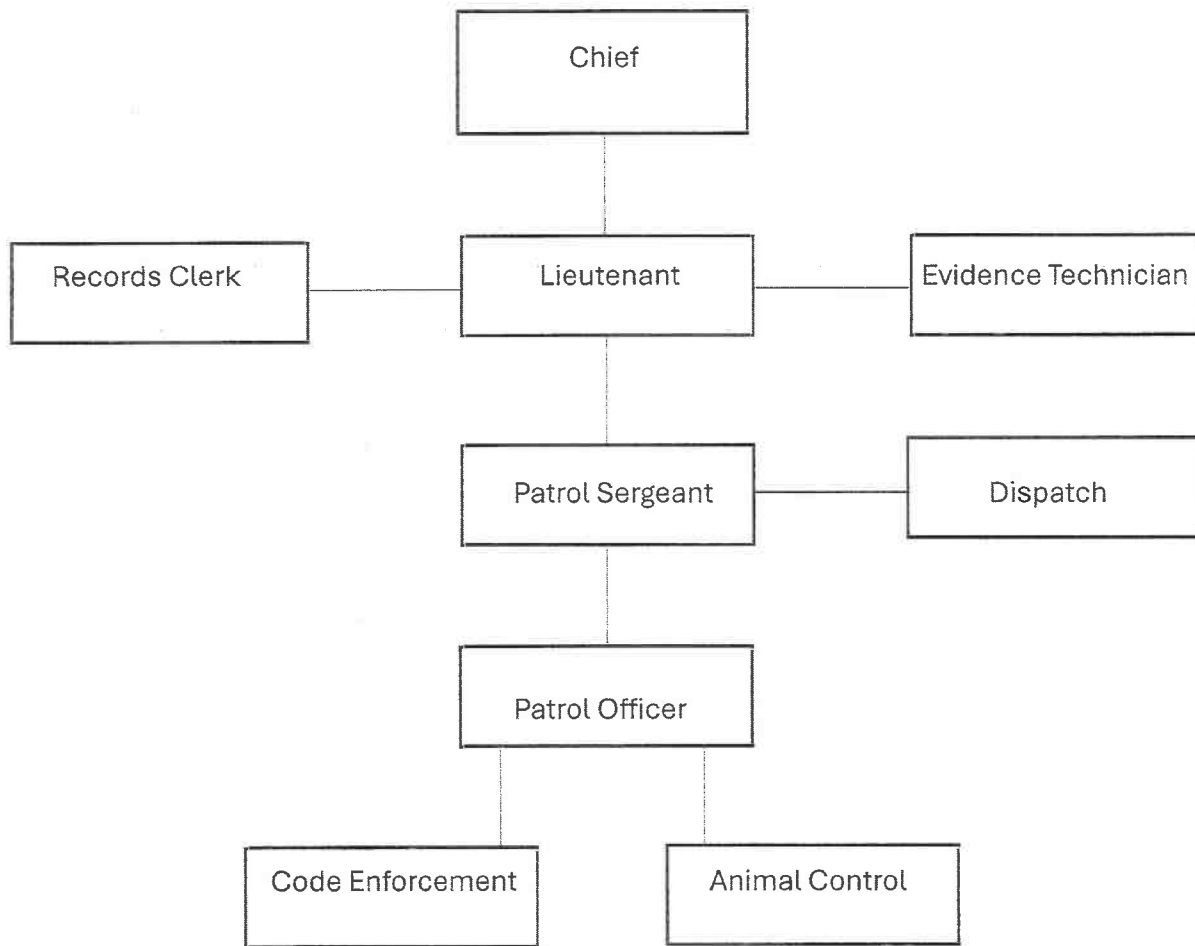




**10 e Discuss and Deliberate adoption of organizational chart for police department of Rice**

# RICE POLICE DEPARTMENT

## Organizational Chart



# Texas Administrative Code

TITLE 37

PART 7

CHAPTER 211

RULE §211.16

PUBLIC SAFETY AND CORRECTIONS

TEXAS COMMISSION ON LAW ENFORCEMENT

ADMINISTRATION

Establishment or Continued Operation of an Appointing Entity

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(a) To establish that an agency or a prospective agency meets the minimum standards for the creation or continued operation of a law enforcement agency, the agency must provide evidence that the agency:

(1) provides public benefit to the community;

(2) has sustainable funding sources that meet or exceed the continued operating expenses outlined in a line-item budget for the agency;

(3) has physical resources available to officers, including:

(A) at least one firearm per officer on duty;

(B) at least one less lethal force weapon per officer on duty;

(C) effective communications equipment, specifically:

(i) at least one radio communication device per officer on duty performing patrol, courtroom security, traffic enforcement, responding to calls for service, assigned to a controlled access point, acting as a visual deterrent to crime, surveillance, warrant execution, and service of civil process; and

(ii) at least one cell phone device per officer on duty who may have contact with the general public and is not performing any of the duties described in (i);

(D) at least one bullet-resistant vest per officer on duty with vest panels that:

(i) have been certified as compliant by the National Institute of Justice (NIJ);

(ii) are within the ballistic performance warranty period listed by the manufacturer on the affixed tags; and

(iii) have never been shot or otherwise compromised;

(E) at least one uniform per officer whose duties include any of the following:

(i) performing patrol;

(ii) courtroom security;

(iii) traffic enforcement;

(iv) responding to calls for service;

(v) assigned to a controlled access point;

(vi) acting as a visual deterrent to crime;

(vii) warrant execution; or

(viii) service of civil process;

(F) at least one motor vehicle owned and insured by an agency created on or after June 1, 2024; and

(G) patrol vehicles owned, insured, and equipped by the agency and provided to officers whose duties include any of the following:

(i) performing patrol;

(ii) traffic enforcement; or

(iii) responding to calls for service;

(4) has physical facilities, including:

(A) an evidence room or other acceptable secure evidence storage for officers whose duties include any of the following:

(i) performing patrol;

(ii) traffic enforcement;

(iii) criminal investigations;

(iv) responding to calls for service; or

(v) executing search or arrest warrants;

(B) a dispatch area for any agency appointing and employing telecommunicators; and

(C) a public area including written notices posted and visible 24 hours a day explaining:

(i) how to receive the most immediate assistance in an emergency;

(ii) how to make a nonemergency report of a crime; and

(iii) how to make a compliment or complaint on a member of the agency by mail, online, or by phone;

(5) has policies, including policies on:

(A) use of force;

(B) vehicle pursuit;

(C) professional conduct of officers;

(D) domestic abuse protocols;

(E) response to missing persons;

(F) supervision of part-time officers;

(G) impartial policing;

(H) medical and psychological examination of licensees;

(I) active shooters;

- (J) barricaded subjects;
- (K) evidence collection and handling;
- (L) eyewitness identification;
- (M) misconduct investigations;
- (N) hiring a license holder;
- (O) personnel files;
- (P) uniform and dress code;
- (Q) training required to maintain licensure; and
- (R) outside and off-duty employment;

(6) has an established administrative structure, including:

**(A) an organizational chart for the agency that illustrates the division and assignment of licensed and unlicensed personnel;**

(B) a projection for the number of full-time peace officers, part-time peace officers, and unpaid peace officers that the agency would employ during the year if at full staffing; and

(C) the number of School Resource Officer (SRO) positions employed by the agency and working in schools if the agency is not an independent school district (ISD) police department;

(7) has liability insurance for the agency and its vehicles;

(8) has a defined process by which the agency will receive by mail, online, and by phone and document compliments and complaints on its employees; and

(9) any other information the commission requires.

(b) An entity authorized by law to establish a law enforcement agency and appoint licensees must first complete training offered and required by the commission on the establishment and continued operation of a new agency. The entity may then make application for an agency number by submitting the current agency number application form, any associated application fee, and evidence that they meet the requirements of this rule.

(c) An entity authorized by Local Government Code, §361.022 to operate a correctional facility to house inmates, in this state, convicted of offenses committed against the laws of another state of the United States, and appoint jailers requiring licensure by the commission, may make application for an agency number by submitting the current agency number application form, any associated application fee, and a certified copy of the contract under which the facility will operate.

(d) A political subdivision wanting to establish a consolidated emergency telecommunications center and appoint telecommunicators, as required by Texas Occupations Code, §1701.405, may make application for an agency number by submitting the current agency number application form, any associated application fee and a certified copy of the consolidation contract.

(e) The Texas Department of Criminal Justice - Pardon and Parole Division, a community supervision and corrections department, or a juvenile probation department may make application for an agency number if seeking firearms training certificates for parole officers, community supervision and corrections officers, or juvenile probation officers by submitting the current agency number application form and any associated

application fee.

(f) All law enforcement agencies must complete and submit an annual report due between January 1st and March 1st of each year documenting their continued compliance with the requirements of this rule.

(g) The effective date of this section for agencies not in existence before June 1, 2024, is June 1, 2024. The effective date of this section for agencies already in existence before June 1, 2024, is September 1, 2025.

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**Source Note:** The provisions of this §211.16 adopted to be January 14, 2010, 34 TexReg 9475; amended to be effective January 1, 2012, 36 TexReg 8976; amended to be effective February 1, 2016, 41 TexReg 272; amended to be effective June 1, 2024, 49 TexReg 3809

[List of Titles](#)

[Back to List](#)

[HOME](#)

[TEXAS REGISTER](#)

[TEXAS ADMINISTRATIVE CODE](#)

[OPEN MEETINGS](#)



**10 f Discuss and Deliberate the disposal of Unit 106**



11. **Convene into CLOSED EXECUTIVE SESSION pursuant to Section 551.074 (Personnel Matters)**

**TIME:**

**DEPARTMENT HEADS**

1. **City Administrator**
2. **Chief of Police**
3. **Court Administrator**





12. **Reconvene from Closed Executive Session to take action regarding discussions in the Closed Executive Session**

**TIME:**

**Department Heads**

1. **City Administrator**
2. **Chief of Police**
3. **Court Administrator**



### **13 Motion to Adjourn**